

BULLETIN
of THE
MISSISSIPPI STATE
UNIVERSITY

ONE-HUNDRED TWENTY-THIRD ANNUAL
BULLETIN 2003-2004

ANNOUNCEMENTS
2004-2005

This Bulletin presents information which, at the time of preparation for printing, most accurately described the courses, curricula, degrees, policies, procedures, regulations and requirements of the University. No contractual relationships, however, can be established between students and the University upon the information contained herein. The University reserves the right to delete, substitute for, change, or supplement any statement in this Bulletin without prior notice.

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2004

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2005

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ACADEMIC CALENDAR
for 2004-2005
available on MSU Web site
www.msstate.edu/dept/registrar/calendar.html

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I. THE TOTAL UNIVERSITY

I. INTRODUCTION

A. The Setting. Mississippi State University forms part of a cohesive town-university community with the growing agricultural-commercial-industrial town of Starkville. Located in the eastern part of north-central Mississippi, it is 125 miles northeast of Jackson and 23 miles west of Columbus; it is served by Highways 82, 12 and 25 and by feeder air service through the Golden Triangle Regional Airport 14 miles east. Away from urban complexities, the community enjoys many intellectual, cultural, and recreational advantages: the MSU-Starkville Civic Symphony and Chorus; the Starkville Community Theater; the University Lyceum series, bringing professional musical, dramatic, and artistic groups and performers to the campus; the Speakers Forum lecture series; art exhibits, plays, and recitals by local and visiting artists; public radio and public television programs through the Mississippi Authority for Educational Television; performances by popular musical groups of regional and national celebrity; frequent intercollegiate athletic events in modern facilities; and a variety of recreational opportunities on playing fields and courts, in neighboring forests, fields, and lakes, and along the nearby Tennessee-Tombigbee Waterway.

B. The University. Mississippi State University is a comprehensive, doctoral-degree-granting university offering to a diverse and capable student body a wide range of opportunities and challenges for learning and growth; to the world of knowledge, vigorous and expanding contributions in research, discovery, and application; and to the State and its people in every region, a variety of expert services. Mississippi State University is designated as a Doctoral/Extensive institution by the Carnegie Foundation for the Advancement of Teaching. It is representative of the American Land-Grant tradition and distinctive in its own character and spirit, born of its Mississippi heritage and the vision and loyal perseverance of those who have labored in its development. Mississippi State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; telephone (404) 679-4501) to award baccalaureate, master's, specialist, and doctoral degrees.

An able faculty, drawn from the best institutions in all parts of the nation, strive earnestly to demonstrate excellence in teaching, while producing in their specialized studies scholarly books, articles, and conference papers that gain respect for themselves, the University, and the state. Thus they ensure for their students instruction that is in immediate touch with current knowledge and thought. A body of energetic researchers, both faculty and other, assisted by an effective research administration, places Mississippi State among the first one hundred universities in the nation in research and development in the sciences and engineering. The University's service agencies are similarly distinguished, earning the respect and support of their varied constituencies throughout the state, as well as in other states and in foreign countries.

C. The History. The University began as The Agricultural and Mechanical College of the State of Mississippi, one of the national Land-Grant Colleges established after Congress had passed the Morrill Act in 1862. It was created by the Mississippi Legislature on February 28, 1878, to fulfill the mission of offering training in "agriculture, horticulture and the mechanical arts . . . without excluding other scientific and classical studies, including military tactics." The College received its first students in the fall of 1880 in the presidency of General Stephen D. Lee. In 1887 Congress passed the Hatch Act, which provided for the establishment of the Agricultural Experiment Station in 1888. Two other pieces of federal legislation provided funds for extending the mission of the College: in 1914, the Smith-Lever Act called for "instruction in practical agriculture and home economics to persons not attendant or resident," thus creating the state-wide effort which led to Extension offices in every county in the State; and, in 1917, the Smith-Hughes Act provided for the training of teachers in vocational education.

By 1932, when the Legislature renamed the College as Mississippi State College, it consisted of the Agricultural Experiment Station (1887), the College of Engineering (1902), the College of Agriculture (1903), the School of Industrial Pedagogy (1909), the School of General Science (1911), the College of Business and Industry (1915), the Mississippi Agricultural Extension Service (1915), and the Division of Continuing Education, (1919). Further, in 1926 the College had received its first accreditation by the Southern Association of Colleges and Schools.

By 1958, when the Legislature again renamed the College, as Mississippi State University, the Office of Graduate Studies had been organized (1936), doctoral degree programs had begun (1951), the School of Forest Resources had been established (1954), and the College of Arts and Sciences had been created (1956).

The College of Architecture admitted its first students in 1973. The College of Veterinary Medicine admitted its first class in 1977, and the School of Accountancy was established in 1979.

D. Purposes. As a Land-Grant institution, Mississippi State University is dedicated to the three broad purposes already mentioned—learning, research, and service; learning, on-campus and off-campus, to enhance the intellectual, cultural, social, and professional development of its students; research, both to extend the present limits of knowledge and to bring deeper insight, understanding, and usefulness to existing knowledge; and service, to apply knowledge and the fruits of research to the lives of people.

Fulfilling these purposes is the chief work of the large number of educational units that make up the total university, including, among others, the academic departments, schools, and colleges; Continuing Education; the Mississippi State University Extension Service, and the Mississippi Agricultural and Forestry Experiment Station.

The quality of the faculty, staff, and administrators ensures the high quality of the instruction, research, and service provided. The quality of the University's programs ensures that its students receive a well-designed and comprehensive education that will assist them to lead constructive lives and achieve their personal and professional goals.

From its beginnings, Mississippi State University has been known as "The People's University"; through its state-wide efforts, it keeps that character. The main campus in Starkville is augmented by a degree-granting center in Meridian and a program center at the Stennis Space Center, a Master of Science degree in Engineering at the Waterways Experiment Station in Vicksburg, 10 branch stations of the Mississippi Agricultural and Forestry Experiment Station, and offices of the MSU Extension Service in almost every county of the state. The University thus makes available degree and non-degree courses, programs, and services to all citizens, regardless of race, age, sex, or economic condition.

Statement of Institutional Purpose

Mississippi State University was founded as a land-grant institution in 1878 to meet the needs of the people, institutions, and organizations of the state, the region, and the nation through undergraduate and graduate education, basic and applied research, and service to institutions and organizations. The University's fundamental purpose is to develop knowledgeable and skilled people who engage in the pursuit of intellectual truth, help constitute an informed electorate, and contribute to economic growth and prosperity. Mississippi State is committed to performing basic research to expand the bounds of knowledge, to using applied research to translate knowledge into practice, to providing service to institutions and organizations, and to providing education to its students.

Educational Philosophy - Mississippi State's primary responsibility is to provide a high quality educational opportunity to all adequately prepared students in the state and region. It seeks to inculcate in its students a lifelong love of learning; an appreciation of the cultural, intellectual, and historical impact of the search for truth and knowledge; the opportunity for professional specialization and emotional and social development through out-of-class experiences. All students are expected to master the skills that enable them to communicate clearly, to use mathematics, and to understand their cultural heritage and that of others. The University seeks to develop in its students the ability to think independently, to accept responsibility to interact with people different from themselves, to assess ideas, to challenge orthodoxies, and to criticize opinions in order to achieve the intellectual, ethical, and aesthetic maturity expected in educated citizens. Mississippi State affirms the right of all students to achieve an educational level limited only by their own commitment and ability.

Academic Freedom and Responsibility - Freedom of inquiry and expression is fundamental to the idea of a university and to a democratic society. Mississippi State affirms this principle and vigorously defends it. At the same time, faculty are obligated to exercise good judgment, to maintain the highest professional and personal standards of intellectual integrity, and to ensure that the free exchange of ideas is marked by both accuracy and relevance of information to the subjects or issues under consideration. Mississippi State recognizes the value of diverse opinions in decision making and pursues its mission in an atmosphere of shared governance and open communication. Faculty and staff are involved in policy formulation and in imple-

menting the learning, research, and service missions of the University. Faculty and staff also recognize their shared accountability for the performance of the University in carrying out its mission.

Curricular Offerings - Mississippi State offers high quality education at the bachelor's, master's, professional, and doctoral levels. The University offers a liberal education for all students in a broad-based curriculum of the sciences, the arts and the technological disciplines to prepare them for productive careers and positions of leadership. Methods of inquiry and critical thinking are emphasized to prepare students to solve complex societal problems and to engage in lifelong learning and exploration. As a comprehensive land-grant university, Mississippi State serves both in-state and out-of-state students through instruction in engineering and agriculture, along with significant elements of the humanities, sciences, arts, business, and education. Besides a comprehensive range of undergraduate academic programs, the University offers outstanding graduate programs, capitalizing on the unique ability of a research university to expand the horizons of its students.

Traditional and Non-Traditional Education - The University affirms its mission to address education as a lifelong process by providing appropriate opportunities for continuing education and interacting with the pre-college educational system to prepare students for university study. Mississippi State continually assesses both traditional and innovative educational delivery systems in order to provide education in the most efficient and effective ways to as many citizens as possible.

Research - Research is an integral part of the mission of Mississippi State. It expands the frontiers of human knowledge and provides practical applications of accumulated knowledge. The University fosters an environment in which faculty, together with students, can establish and maintain high quality research. The University makes available the results of its research to improve the well-being of the citizens of the state and to enhance the competitiveness of the state and nation in a global society. Research is essential to the instructional mission of the university. It brings state-of-the-art knowledge into the classroom and inspires superior undergraduate and graduate teaching and learning.

Responsibility to Constituencies - Mississippi State is responsive to numerous and rapidly changing constituencies. The University provides rigorous education to the state's citizens, preparing students for careers and positions of leadership in state, regional, national, and world institutions and organizations. Mississippi State's public service mission stresses problem-solving, economic development, social and ethical responsibility, and aesthetic awareness among the individuals, governments, businesses, and communities it serves. Recognizing its legal and ethical responsibilities, the University is committed to enhancing the cultural, artistic, and intellectual life of these multiple constituencies. This commitment includes sharing expertise through cooperative extension, technical assistance, professional development, and technology transfer.

E. The University Today Mississippi State University now comprises the following academic units: the College of Agriculture and Life Sciences including the school of Human Sciences; the College of Architecture; the College of Arts and Sciences; the College of Business and Industry including the School of Accountancy; the Division of Continuing Education; the College of Education; the College of Engineering including the Swalm School of Chemical Engineering; the College of Forest Resources; the Office of Graduate Studies, and the College of Veterinary Medicine. In addition, the Mississippi Agricultural and Forestry Experiment Station, operating 10 branch stations throughout the State, conducts research in a variety of areas and assists in the University's teaching and service functions. Finally, the Mississippi State University Extension Service offers programs and services to the people of the State through campus and county offices and personnel. Supporting the academic and educational programs of the total University are the Mitchell Memorial Library and branch libraries.

Within the framework of the University, several units perform specialized teaching, research, or service activities. Among these are the University Honors Program, the Biological and Physical Sciences Research Institute, the Division of Business Research, the Bureau of Educational Research and Evaluation, the Engineering and Industrial Research Station, the Food Science Institute, the Institute for the Humanities, the Research Center at the John C. Stennis Space Center, the Diagnostic Instrumentation and Analysis Laboratory, the GeoResources Institute, the Social Science Research Center, the Cobb Institute of Archaeology, Engineering Services, the Division of Business Services, the Raspet Flight Research Laboratory, the Research and Curriculum Unit for Vocational-Technical Education, the A. B. McKay Food and Enology Laboratory, the Office of Planning, Evaluation, and Institutional Effectiveness, the John C. Stennis Institute of Government, the Forest Products Utilization Laboratory, the Engineering Research Center, the Southern Forest Experiment Station, the Division of Plant Industry, the State Seed Testing Laboratory, the State Chemical Laboratory, the Boll Weevil Research Laboratory, the South Central Poultry Research Laboratory, the Community/Economic Development Center, the Center for Environmental Studies, the Center for Robotics, Automation and Artificial Intelligence, the Research Services Biosafety Office, Electron Microscope Center, Hazardous Waste Office, Laboratory Animal Veterinarian, Radiological Safety Office, the University-Industry Chemical Research Center, the Research and Training Center for Blindness and Low Vision, the *Mississippi Quarterly*, the Center for International Security and Strategic Studies, and the Center for International Programs.

Mississippi State University operates an off-campus, degree-granting center in Meridian where both undergraduate and graduate programs are offered and a program center at the Stennis Space Center. In cooperation with the U. S. Army Engineer Waterways Experiment Station, the College of Engineering offers the Master of Science degree to qualified students in Vicksburg. At the request of the U.S. Navy, the College of Education offers the Master of Science degree in Counseling at the U.S. Naval Base in Roosevelt Roads, Puerto Rico.

The Board of Trustees of State Institutions of Higher Learning has designated Mississippi State University as a comprehensive, doctoral degree-granting university. These designations, in concert with the University's original Land-Grant mission, make Mississippi State University a major contributor to the educational system of the State. For over a century, the State has benefitted from the University and its graduates, most of whom have remained in Mississippi and aided the State's economic, social, and educational development. Through its membership in such organizations as the Southern Regional Education Board, the American Council on Education, and the National Association of State Universities and Land-Grant Colleges, Mississippi State University is justly recognized for its educational and technological contributions to the national and international communities. The commitment of faculty, administrators, and staff personnel is to continue the high quality of teaching, research, and service to Mississippi and her people and to people beyond the borders of this State and nation.

Past Presidents of the College/University

- | | |
|--|-------------------------------------|
| 1. General Stephen D. Lee (1880-1899) | 9. George Duke Humphrey (1934-1945) |
| 2. John Marshall Stone (1899-1900) | 10. Fred Tom Mitchell (1945-1953) |
| 3. John Crumpton Hardy (1900-1912) | 11. Benjamin F. Hilbun (1953-1960) |
| 4. George Robert Hightower (1912-1916) | 12. Dean W. Colvard (1960-1966) |
| 5. William Hall Smith (1916-1920) | 13. William L. Giles (1966-1976) |
| 6. David Carlisle Hull (1920-1925) | 14. James D. McComas (1976-1985) |
| 7. Buz M. Walker (1925-1930) | 15. Donald W. Zacharias (1985-1997) |
| 8. Hugh Critz (1930-1934) | 16. Malcolm Portera (1998-2001) |

F. The Grounds, Buildings, and Facilities The grounds of the University comprise about 4,200 acres, including farms, pastures, and woodlands of the Experiment Station. The net investment in buildings and grounds is approximately \$450 million.

II. ADMISSION TO THE UNIVERSITY

A. ENROLLMENT SERVICES

Enrollment counselors visit high schools and community/junior colleges to assist students in making a smooth transition to Mississippi State University by answering questions about admissions, financial aid and scholarships, on-campus housing, academic programs, fees and expenses, new student orientation, cooperative education, extracurricular activities, ROTC, and other areas of concern. Prospective students and their parents are encouraged to visit the campus, to meet students and professors, and to get an overall view of what the campus is like. To make an appointment, write to the Office of Enrollment Services, Box 6334, Mississippi State, MS 39762, or call 662-325-3076. The Web address is: www.enroll.msstate.edu, and fax requests may be sent to 662-325-1MSU.

All new students (freshmen and transfers) entering the University are encouraged to participate in the summer orientation program. The purpose of the program is to enable the student to become familiar with the University, its activities, and its academic programs. The student participates in small

group activities, selects courses, completes schedules, receives academic advisement, and completes registration except for the payment of tuition and fees.

Invitation to Parents. At the time of student orientation, parents are invited and urged to attend a program designed to acquaint them with University policies, student activities, campus life, academic programs, and other interest areas. They also are given the opportunity to meet and talk with academic deans and department heads and with staff members in the Division of Student Affairs.

Prior to the beginning of each semester, there is an orientation program for those who are admitted to the University too late to participate in the summer programs. Students who for other reasons cannot attend orientation at an earlier date may attend these sessions.

For additional information, write to the Director of Enrollment Services, Box 6334, Mississippi State, MS 39762, or telephone 662-325-3076. Find the Office of Enrollment Services on the World Wide Web at www.enroll.msstate.edu.

B. ADMISSIONS

DISCLAIMER

Until further notice, the admission information contained in this Bulletin most accurately describes the admissions policies, regulations, requirements and procedures of the University and the Board of Trustees of Institutions of Higher Learning. The University reserves the right to delete, substitute, change or supplement any statement in this Bulletin without prior notice.

Applications. For consideration for admission for the fall term, freshmen and transfer applications must be received by August 1 for consideration for the fall term. Applicants to the College of Architecture, Professional Golf Management, and the College of Veterinary Medicine have early application deadlines. Other departments may also have application deadlines. Contact the specific department for dates.

Out-of-State residents and International students must submit a \$25.00 non-refundable application fee. The application for admission cannot be processed until this fee is received.

Mississippi State University may void enrollment in the following situations: if an original transcript is not received; if a student is not eligible for readmission to any college formerly attended; or if any document is fraudulent or altered.

Applicants may meet general admission requirements to the University and not meet the requirements for a specific department. Applicants should contact the academic department to which they are applying for additional requirements.

For admission information or to inquire further about university admission requirements, contact the Office of Admissions, Mississippi State University, P.O. Box 6305, Mississippi State, MS 39762-6305. Telephone: 662-325-2224. Fax: 662-325-7360. E-mail: admit@admissions.msstate.edu. Students may apply online by visiting our Web site at www.msstate.edu. All applications must be submitted electronically.

1. Freshman Entrance Requirements

a. Regular Admission.

- (1) Submit application for admission. For consideration for admission for the fall term, freshmen applications must be received by August 1.
- (2) Out-of-State applicants and International students must submit a \$25 non-refundable application fee.
- (3) Must have graduated from an approved secondary school.
- (4) Submit an official American College Test (ACT) score or Scholastic Aptitude Test (SAT) scores.
- (5) Submit a high school transcript to Mississippi State University, as well as an official transcript upon graduation from high school. If the applicant has attended another college, he/she should request those transcripts also be sent to the Office of Admissions.
- (6) Must have earned in grades 9-12, at a minimum, the units shown in the following table:

Subject:	Units:
English	4 - All must have substantial writing requirements
Mathematics*	3 - Algebra I, Algebra II, and Geometry or a higher level mathematics (Algebra I taken in the 8th grade will be accepted for admission purposes provided the course content is the same as the high school course.)
Science	3 - Physical Science, Biology, Advanced Biology, Chemistry, Advanced Chemistry, Physics, Advanced Physics, Anatomy and Physiology, Botany, Marine Biology, or another science of comparable rigor. (Two units must be lab based.)
Social Science	3 - U.S. History 1 unit, World History 1 unit; Government 1/2 unit; and Economics 1/2 unit or Geography 1/2 unit.
Advanced Electives	2 - Elect 2 units from Foreign Language, World Geography-4th year laboratory-based Science, and 4th year Mathematics. One unit must be a Foreign Language or World Geography. (Foreign language taken in the 8th grade will be accepted for admission purposes, provided the course is the same as the high school course.)
Computer	1/2 - Computer as a productivity tool, not as a keyboarding device.

The high school course requirements above are applicable to high school students graduating after spring 1996. Students graduating prior to spring 1996 will be screened for admission under admission standards previously in effect.

Full admission to Mississippi State University will be granted to high school graduates who complete high school courses with one of the following:

- A minimum 3.20 grade-point average on the required high school courses.
- A minimum 2.50 grade-point average on the required high school courses or standing in the top 50 percent of the class and a composite score of 16 or higher on the ACT or a combined score of 760 or higher on the SAT.
- A minimum 2.0 grade-point average on the required high school courses and a composite score of 18 or higher on the ACT or a combined score of 860 or higher on the SAT.
- A satisfactory qualifier under the National Collegiate Athletic Association standards for student-athletes who are full qualifiers under Division I guidelines.

Mississippi residents who fail to meet the full admission standards as listed above may, as a result of review, be admitted to the fall or summer semester. The review shall involve a consideration of high school performance, ACT/SAT scores (if available), placement testing, and a special interests and skills, as well as other non-academic factors.

Entering freshmen with a high school grade point average of less than 2.5 in the pre-college core courses listed above and a composite ACT score of 20 or below will be placed in the undeclared major and will be advised by the University Academic Advising Center for 30 hours of core classes.

* Four units of Mathematics are recommended for Engineering majors, to include Trigonometry

b. Admission with Deficiencies.

If the initial **review** indicates inadequate readiness in English, reading, or mathematics, Mississippi students will be required to participate in counseling and testing, which will be held on campus (and other designated locations) prior to the beginning of the summer session. Students who successfully complete the counseling and testing program will be admitted to the University, with the requirement that they participate in the year long Academic Support Program.

Mississippi students who fail to successfully complete the counseling and testing program may be given admission with the requirement that they enroll in the Summer Developmental Program. This is an intensive program that concentrates on those high school subject areas (writing, reading, and mathematics) essential to success in first-year college courses. Students who successfully complete this summer program will be allowed to continue in the fall term, with mandatory participation in the Academic Support Program during their freshman year. Developmental courses taken during the Summer Developmental Program are remedial and neither count toward a degree nor are computed in a student's grade point average.

Students who fail to successfully exit the Summer Developmental Program will be counseled to explore other post-secondary opportunities.

A student-athlete must meet the requirements of the Southeastern Conference and the National Collegiate Athletic Association (N.C.A.A.)*.

Mississippi State University neither awards credit nor accepts transfer-college-credit based solely on ACT, SAT, or other comparable tests commonly administered to high school students primarily for college admissions purposes. Documents and other proof that students have met the University entrance requirements are kept on file in the Admissions Office, Room 111, Allen Hall.

c. Early Admission. A superior secondary-school student may be admitted to the freshman class as an EARLY ADMISSION if he or she (a) has earned a minimum of fifteen (15) acceptable credits, (b) has earned a standard composite ACT score of 25 or an SAT combined score of 1130, (c) ranks in the upper twenty-five (25) percent of his or her high school class, and (d) is recommended for early admission in a letter from his or her high school principal.

d. Special Program for Academically Talented Students (SPATS). Academically talented students who (a) have finished at least their junior year in high school, as judged by their high school officials, (b) in the judgment of parents and high school administrators are mature enough to profit from a summer's work in college, and (c) have a standard composite score of 25 on the American College Test, may apply for admission to a special summer program in which they may earn regular college credit.

A SPATS student may take a maximum of six credit hours (two courses) each summer term, selected from a list available for credit under this program. Courses taken must not be the equivalent of those which the student will take in the senior year of high school. Students are expected to return to high school and finish a normal senior year. The courses may not be substituted for high school credits to meet college admission requirements. Credit is reserved until the student has graduated from high school. Information concerning the program and application forms may be obtained by writing to: Director, Special Program for Academically Talented Students, Box 5247, Mississippi State, MS 39762.

e. Admission by Examination. An applicant who has not graduated from high school may substitute the General Educational Development Test (high school level) for the requirement of high school graduation. The GED will substitute for the requirement of high school graduation only, and not for the other requirements for freshman admission. Therefore, applicants who took the GED must submit an acceptable ACT/SAT score. An interview is required, along with review of other information. Applicants who hold the GED and who cannot meet other requirements for freshman admission may enroll at Mississippi State as transfers after meeting the normal requirements for transfer admission from another regionally accredited institution.

f. Admission to the College of Veterinary Medicine. (See College of Veterinary Medicine section in Part II.)

2. Special Non-Degree Classification

An applicant who is twenty-one (21) years old and who does not meet the regular freshman admission requirements, may apply to the Admissions Office for acceptance into the Special Non-Degree (SND) student category. Students in this category will be advised by and will schedule classes through the University Academic Advising Center. Applicants must demonstrate adequate preparation for the courses they plan to schedule. SND students may schedule a maximum of twelve (12) semester hours during a regular term and three (3) semester hours during a five-week summer term. To move from the SND status, students should satisfactorily complete twelve (12) semester hours with a C or better average in core courses that are applicable to a degree at MSU. Students wishing to gain reclassification to a traditional major should discuss this during their initial meeting with one of the professional advisors in the University Academic Advising Center. For students admitted to a degree program, a maximum of eighteen (18) semester hours of credit earned while in the SND classification may be counted toward a baccalaureate degree, pending approval by the dean of the college or school from which the degree is sought.

Degree-seeking adult applicants with previous college attendance must meet regular transfer student requirements and, therefore, may not apply for admission under the Special Non-Degree option.

Non-degree seeking adult applicants with previous college attendance who do not meet regular transfer requirements may be allowed to schedule courses for self improvement and/or job enhancement only. Applicants should file a letter of intent with the Director of Admissions to enroll under this option.

3. Admission of Transfer Students

1. Submit application for admission. Transfer applicants must submit applications by August 1 for consideration for admission for the fall term.
2. Out of state applicants and International students must submit a \$25 non-refundable application fee.
3. Submit an official final transcript from each college or university attended. An applicant may not ignore previous college attendance and must list all colleges attended on the application for admission. An applicant who misrepresents information or fails to provide information about prior college attendance will be subject to disciplinary action, including dismissal from the University.
4. Submit an official high school transcript and ACT or SAT scores if they seek admission under Option 1.
5. Be in good standing at the last college or university attended.

Admission Option 1:

1. Submit a high school transcript and ACT or SAT scores showing that the applicant qualified initially as a freshman enrollee (see Freshman Entrance Requirements).
2. Earn an overall 2.0 GPA (as computed by Mississippi State University) on all courses attempted at a regionally accredited institution of higher learning.

Admission Option 2:

Any applicant who does not meet freshman requirements may attend a regionally accredited institution of higher learning and complete the core courses listed below and earn an overall 2.0 GPA (as computed by Mississippi State University) on all hours attempted. Official transcripts from all institutions attended must be submitted.

The applicant must complete the following 24 semester hours of college work at a regionally accredited college:

- 6 semester hours of English composition
- 3 semester hours of college algebra or higher level mathematics
- 6 semester hours of laboratory science
- 9 semester hours of transferable electives

* 4 units of mathematics are recommended for Engineering majors, to include Trigonometry.

Admission Option 3:

Any applicant who does not meet freshman requirements may attend a regionally accredited institution of higher learning and earn an A.A., B.S. or equivalent from the regionally accredited institution with a 2.0 GPA (as computed by Mississippi State University). Official transcripts from all institutions attended must be submitted.

Although the transfer applicant may meet general admissions requirements to the University, he/she may not meet the requirements for a specific department. Applicants should contact the academic department for additional requirements.

Transfer work earned from a non-regionally-accredited institution is not acceptable at Mississippi State University and applicants from these institutions must meet the admission requirements as an entering freshman.

International transfer students must meet the requirements in section 4.

Transfer Credits. Credits transferred from **regionally accredited** institutions are reproduced on the permanent records of Mississippi State University. Credits earned at another institution while on disciplinary suspension or dismissal may never be transferred or posted to the Mississippi State University record. In the case of students receiving VA benefits, enrollment certificates submitted to the Veterans Administration will reflect proper credit for previous education and training. This is done as a convenience for the student in providing him or her with an accurate consolidated record of his or her entire college career. This action is evidence that the credits are considered valid. **Validity**, however, is not to be confused with **acceptability** or **applicability**.

The Office of Admissions will accept academic transfer hours from other regionally accredited institutions. Depending on the course of study, technical credit may or may not be accepted. Remedial and Vocational credit will not be accepted. To meet graduation requirements, a transfer student must have an overall C (2.00) average, calculated by the method currently in use at Mississippi State University, on all hours scheduled and rescheduled at all institutions attended, including Mississippi State University. Excess quality points earned at other institutions cannot be used to offset any deficiencies at Mississippi State. Acceptance of junior or community college work is limited to one-half the total requirements for graduation in a given curriculum. The last half of the total hours applied toward graduation must be earned in a senior college.

Applicability of transfer work depends upon the equivalence of transfer credits with the requirements of a particular curriculum. **Applicability** varies from curriculum to curriculum, not only for transfer students from other institutions but for students transferring from one school or curriculum to another within Mississippi State University. In either case, the upper limit of the number of applicable credits is the number of accepted credits. Applicability is determined by the dean of the college or school to which one is admitted.

Non-traditional credits awarded by another college or university will be evaluated in terms of current policy at Mississippi State University. Unless the basis for awarding the credit is readily identifiable, no credit will be allowed until such time as the student, through the awarding institution, can establish the credibility of the work. Credits for ACT, SAT, CLEP General, or other comparable tests will not be accepted as transfer credit.

4. Admission of International Students

Undergraduate international students must submit the following documents in order to be considered for admission:

1. International application form
2. \$25 non-refundable application fee
3. Certified, translated copies of all transcripts, mark sheets and diplomas. **Mississippi State University may void enrollment if an original transcript is not received; if a student is not eligible for readmission to any college formerly attended; or if any document is fraudulent or altered.**
4. Mississippi State's Declaration of Financial Support form
5. Bank or employer letter documenting financial support
6. Required test scores (see below)

TOEFL Requirement - All undergraduate international students must submit an acceptable score on the Test of English as a Foreign Language (TOEFL). The university minimum is 525, for paper based test or 195 for computer based tests but many departments have established higher requirements for their own students. TOEFL scores must be no more than two years old and must be verifiable. Completion of intensive English training or English Composition courses at a U.S. college does not waive the TOEFL requirement. Only students who are citizens of Australia, Bahamas, Belize, Canada, England, Guyana, New Zealand, Trinidad and Tobago, and Ghana and The Gambia are automatically exempt from this requirement. Citizens of South Africa, Botswana, Lesotho, and Swaziland are only exempt if English is listed as the first language on the Senior Certificate.

Freshman Admission Requirements - Diploma from secondary school or secondary leaving examination, Scholastic Aptitude Test (SAT) score of 980 or higher and appropriate TOEFL score.

Transfer Admission Requirements:

Option A: One year of successful study at a foreign university and appropriate TOEFL score.

Option B: Meet freshman admission requirements and maintain a quality point average of 2.00/4.00 or higher (as evaluated by Mississippi State University) on all college level work attempted.

Option C: Appropriate TOEFL score and 24 semester hours of transferable credit from a regionally accredited U.S. college, with a quality point average of 2.00/4.00 or higher, as evaluated by Mississippi State University, including all of the following credits:

- 6 semester hours of English Composition
- 3 semester hours of College Algebra (or a higher mathematics)
- 6 semester hours of laboratory science
- 9 semester hours of transferable electives

Transfer Credit from Foreign Universities - The Office of Admissions certifies appropriate transfer credit from foreign universities. These courses are recorded on the Mississippi State University permanent record with the grade of S, rather than with letter grades. However, these courses are treated as graded courses (rather than pass-fail courses) in satisfying degree requirements. The student's dean has the discretion to apply this transfer credit toward degree requirements or to reject any or all of it, just as with domestic students. Students may be asked to supply course descriptions, syllabi, tests, or other documentation to the dean or department to justify the applicability of a transferred course toward a particular degree requirement. No transfer credit will be awarded for English composition courses completed in colleges or universities outside the United States of America.

English as a Second Language Course - Courses in English as a Second Language (ESL) are considered developmental and are not transferable. They may not be used to satisfy any of the requirements for admission listed above. English courses taken at universities in non-English-speaking countries are considered to be ESL courses unless specific documentation is provided that literature, rather than language acquisition, was the primary focus of the course.

Deadlines for Submission of Materials - International students who are already inside the United States should submit all required materials for admission at least two months prior to the date of expected enrollment. Students who are outside the United States should apply at least four months in advance of enrollment. Undergraduate international application forms, required declaration of financial support forms, and additional information are available from the following address: Director of Admissions, Box 6305, Mississippi State, MS 39762 USA

5. Admission to Teacher Education

The College of Education is responsible for all teacher education at Mississippi State University. All students who expect to qualify to teach must be formally admitted to the teacher education program. For specific information, see "Admission Procedures in the College of Education" in the College of Education section of the catalog.

6. Graduate Admissions

Any person admitted to Graduate Studies for any purpose must hold a bachelor's degree; normally the undergraduate degree must be awarded by an institution having regional accreditation. A prospective applicant, who holds a bachelor's degree from an educational institution that does not have regional accreditation, may request consideration from the Academic Dean of the College or School to which they wish to apply. Such a request to the Academic Dean should be made prior to making application for admission.

The Academic Dean of the College or School may prescribe specific undergraduate level courses as prerequisites to admission without regard to the accreditation status of the institution awarding the bachelor's degree. The Academic Dean of the College or School has the authority to grant admission to all graduate programs in that College or School.

Graduate program areas may prescribe requirements in addition to the above conditions described for regular admission. See the current Graduate Bulletin for additional requirements.

Meeting minimum requirements for admission does not necessarily guarantee admission into a program. Each applicant must compete with all other applicants for availability in the respective programs.

Graduate applicants should consult the Graduate Bulletin or write for information and application materials to this address:

Office of Admissions
Mississippi State University
P.O. Box 6305
Mississippi State, MS 39762

MSU gives preference to self-managed applications. Applicants are encouraged to submit all required materials in one envelope. See Graduate Bulletin for additional information.

C. LEGAL RESIDENT STATUS

Students are classified as in-state or out-of-state for the purpose of paying University fees. The Admissions Office will make the initial classification at the time a student's application for admission is processed. The burden of proof for establishing residency resides with the applicant. If a student misrepresents his or her status, he or she shall be responsible for paying the fees he or she would have otherwise been required to pay and will be subject to disciplinary action or dismissal from school. The University Registrar is authorized to change a student's residence status upon receipt of evidence that the student is improperly classified.

The following state laws, court decisions and Institutions of Higher Learning policies apply in determining the residential status of students for the purpose of enrolling and paying fees at a state-supported institution of higher learning:

No student may be admitted to any institution of higher learning as a resident of Mississippi unless his residence has been in the State of Mississippi preceding his/her admission. Residence shall be as defined in Mississippi Code Sections 37-103-7 and 37-103-13 unless excepted in this chapter. § 37-103-3, Mississippi code of 1972. Residency requirement for purpose of being admitted as state resident; definition of residence.

A person who has entered the State of Mississippi from another state and enters an educational institution is considered a nonresident. Even though he/she may have been legally adopted by a resident of Mississippi, or may have been a qualified voter, or landowner, or may otherwise have sought to establish legal residence, such a person will still be considered as being a nonresident of Mississippi if he/she has entered this state for the purpose of enrolling in an educational institution. § 37-103-5, Mississippi Code of 1972. Residence of person entering state for purpose of attendance at educational institution.

Legal Residence of a Minor. The residence of a person less than twenty-one (21) years of age is that of the father. After the death of the father, the residence of the minor is that of the mother. If the parents are divorced, the residence of the minor is that of the parent who was granted custody by the court, or, if custody was not granted, the residence continues to be that of the father. If both parents are deceased the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives with a legal guardian of his or her person duly appointed by a proper court of Mississippi, in which case his or her residence becomes that of the guardian. § 37-103-7, Mississippi Code of 1972. **Legal Residence of a Minor.**

Legal Residence of an Adult. The residence of an adult is that place where he or she is domiciled; that is, the place where he or she actually resides with the intent of remaining there indefinitely, or of returning there permanently when temporarily absent. § 37-103-13, Mississippi Code of 1972. **Legal Residence of an Adult.**

Removal of Parents from Mississippi. If the parents of a minor who is enrolled as a student in an institution of higher learning move their legal residence from the State of Mississippi, the minor is immediately classified as a nonresident student. § 37-103-11, Mississippi Code of 1972. **Removal of Parents from Mississippi.**

Residence Status of a Married Person. A married person may claim the residence of his or her spouse, or may claim independent resident status as any other adult. § 37-103-15, Mississippi Code of 1972. **Residence Status of a Married Person.**

Children of Parents Who are Employed by Institutions of Higher Learning. Children of parents who are members of the faculty or staff of any institution under the jurisdiction of the board of trustees may be classified as residents without regard to the residence requirement of twelve (12) months, for the purpose of attendance at the institution where their parents are faculty or staff members. Full-time faculty and staff are also considered residents. Children or spouses of full-time faculty and staff are not automatically considered residents for tuition purposes at the College of Veterinary Medicine. § 37-103-9, Mississippi Code of 1972. **Children of Parents Who Are Employed by Institutions of Higher Learning.**

Military Personnel Assigned an Active Duty Station in Mississippi. Members of the armed forces and members of the Mississippi National Guard on extended active duty and/or stationed within the State of Mississippi, except those military personnel whose active duty assignment in the State of Mississippi is for educational purposes, may be classified as residents, without regard to the residence requirement of twelve (12) months, for the purpose of attending state-supported institutions of higher learning and junior colleges of the State of Mississippi. Resident status of such military personnel who are not legal residents of Mississippi, as defined under "Legal residence of an adult" shall terminate upon their reassignment for duty in the continental United States outside the State of Mississippi. § 37-103-17, Mississippi Code of 1972. **Military Personnel Assigned an Active Duty Station in Mississippi (amended).**

Children of Military Personnel. The resident status of children of members of the armed forces on extended active duty shall be that of the military parent for the purpose of attending state-supported institutions of higher learning and junior colleges of the State of Mississippi during the time that their military parents are stationed within the State of Mississippi and shall be continued through the time that military parents are stationed in an overseas area with last duty assignment within the State of Mississippi, excepting temporary training assignments en route from Mississippi. The resident status of minor children shall terminate upon reassignment under Permanent Change of Station Orders of their military parents for duty in the continental United States outside the State of Mississippi, excepting temporary training assignments en route from Mississippi. § 37-103-19, Mississippi Code of 1972. **Children of Military Personnel.**

Certification of Residence of Military Personnel. A military person on active duty stationed in Mississippi who wishes to avail himself or herself or his or her dependents of these provisions must submit a certificate from his or her military organization showing the name of the military member; the name of the dependent (if for a dependent), the name of the organization of assignment and its address (may be in the letterhead); that the military member will be on active duty stationed in Mississippi on the date of registration at the state-supported institution of higher learning or junior college of the State of Mississippi; that the military member is not on transfer orders; and the signature of the Commanding Officer, the Adjutant or the Personnel Officer of the unit of assignment with signer's rank and title. A military certificate must be presented to the registrar of the state-supported institution of higher learning or junior college of the State of Mississippi each semester or trimester at (or within ten (10) days prior to) registration each semester for the provisions hereof to be effective. § 37-103-21, Mississippi Code of 1972. **Certification of Residence of Military Personnel.**

Non U.S. Citizens (Alien status). All aliens are classified as nonresidents except that *lawfully admitted* alien students with permanent resident status, temporary resident status, or refugee status can establish Mississippi residence by meeting the same residency requirements as any U.S. Citizen. § 37-103-23, Mississippi Code of 1972. **Aliens. U.S. District Court in the case of *Jagnandan v. Giles*, 379 F.Supp. 1178 (N.D. Miss. 1974).**

Petition for Change of Residency Classification. A person who enters the State of Mississippi from another state and enters an educational institution is considered a non-resident. Any person who has after attaining the age of twenty-one (21) and has since their twenty-first birthday established residency and resided within the State of Mississippi for twelve (12) consecutive months may: (1) upon sworn affidavit and other representation, and (2) who can prove financial independence, petition for a change in residency classification for the purposes of fees and tuition assessment.

Residency changes are not retroactive and the following conditions apply:

1. The institution may make reasonable inquiry into the validity of the petitioner's claim.
2. Such petition for change of residency must be received **prior to the first day of class** of the term for which the student is applying for residency.

Factors Regarding Residency. Although domicile and residency for educational purposes are largely matters of intention, this intention is determined objectively from the facts and circumstances surrounding a claim of in-state residency. Some of the factors relevant to determining residency include:

- Actual physical residence of habitation
- Length of time at actual physical residence- Residence used for income tax, loan, banking and other purposes
- Voter registration
- Motor vehicle registration (Persons moving into the state on a permanent basis have 30 days to register vehicles.)
- Driver's license held (Persons moving into the state on a permanent basis have 60 days to acquire driver's licenses.)
- State to which personal income taxes or other taxes paid
- Status of income sources
- Location of bank, savings and other accounts

Responsibility for Reporting Change. It is the individual student's responsibility to report immediately to the Registrar any change which will affect his or her residence status under these regulations.

Institutions of Higher Learning (College Board) and University Policies Concerning Nonresident Tuition. In addition to state laws and regulations, the University has established certain IHL Board approved regulations concerning the payment of non-resident tuition. Mississippi State University (except the College of Veterinary Medicine) may waive a percentage of the non-resident tuition for the following groups of students:

1. Those who are currently awarded athletic scholarships.
2. Those who are currently awarded band scholarships.
3. Those who are currently awarded choral scholarships.
4. All graduate students holding assistantships. (Rules applicable to these awards may be found in the Graduate Studies Bulletin or in the Graduate Assistant Handbook. Both publications are available on the MSU Web: www.msstate.edu/dept/grad/publications.)
5. Children of Mississippi State University alumni. (**Application deadline is April 1**) (For this purpose, an alumnus or alumna is defined as one who has earned a minimum of 48 MSU undergraduate credit hours or 30 MSU graduate credit hours of course work or received a degree from Mississippi State University. Graduate students must maintain a B (3.0) grade point average to continue eligibility for this award. STUDENT AFFAIRS OP 91.178: Policy on Out-of-State Tuition Waivers is available on the MSU Web: www.msstate.edu/dept/audit/mainindex.)
6. Non-resident students who are certified participants in The Academic Common Market.

Academic Common Market. Academic Common Market out-of-state tuition waivers are available for specific academic programs for students from certain states. Application must be made first with the awarding state. The student must be a legal resident of that state and approved for a specific major at MSU. Both undergraduate and graduate students are eligible to apply. A qualified student must maintain full time status. The waiver is 100 percent of out-of-state tuition and will remain at this level unless the student's field of study changes, or a student no longer has full time status.

To be eligible for the non-resident waiver during the first semester of enrollment, applications and resident verification must be submitted to and approved by the Office of the Provost and Vice President for Academic Affairs prior to the first day of class. For more information about submission and deadlines, please contact that office at 662-325-3742.

Students seeking information on the Academic Common Market waiver should write to the Academic Common Market at the Southern Regional Education Board, 592 10th Street, N.W., Atlanta, GA 30318-5790. The SREB Web site may be accessed at www.sreb.org/programs/acm/acmindex.asp.

D. THE COOPERATIVE EDUCATION PROGRAM

The Cooperative Education Program is a special way of going to college. Increasing numbers of students in various fields are taking advantage of the opportunity the program offers for combining practical experience with formal schooling in a five-year program of alternating semesters of study and gainful work with a cooperating employer. For the qualified student, the program can provide an expanded college education and a direct avenue to a career.

The work under this program is in, or closely related to, the student's field of study. Upon completing three semesters of alternating work experience in the program and becoming academically eligible for graduation, a co-op student is designated a Cooperative Education Graduate. Permanent job offers to graduates of the Cooperative Education Program often provide substantially higher starting salaries and more responsible positions than for regular four-year graduates. The co-op student is not obligated for permanent employment with his or her employer, nor is the employer obligated to hire him or her upon graduation.

A high school graduate becomes eligible to begin a work assignment after satisfactorily completing one year at Mississippi State University; during this year he or she must establish at least a 2.50 average (on a 4.00 grading system). The student must be at least 18 years of age to begin the first work semester. Co-op credit hours may not be used to satisfy **University-wide degree requirements**.

A junior-college or senior-college transfer student who has at least a 2.50 overall average (on a 4.00 grading system), is eligible for participation. A student interested in the program who plans to transfer to Mississippi State University should communicate with the Cooperative Education office for application materials.

Qualified students majoring within the following colleges and schools are eligible to participate:

School of Accountancy	College of Business and Industry
College of Agriculture and Life Sciences	College of Education
College of Architecture	College of Engineering
College of Arts and Sciences	College of Forest Resources

The program requires a semester-to-semester rotation. Once a student has accepted employment with one of the cooperating organizations, he or she is expected to regularly rotate each semester from work—to school—to work, etc. Approximate change dates are January 1, May 15, and August 15.

Co-op students are required to pay a \$25 registration fee for applicable work semesters. Co-op students may optionally elect to pay part-time student activity fees and a Sanderson Center usage fee during scheduled work semesters. Part-time student activity fees cover use of student facilities, participation in intramural sports, admission to intercollegiate athletic events, the student newspaper (*Reflector*), student health services, and other benefits. Optional activity fees are calculated at the current hourly rate times three (3) hours. Assessment of optional activity fees may be requested and paid at the cashier's office. Co-op students are not required to purchase a yearbook (*Reveille*) and the yearbook fee is not included in the activity fee for part-time

students. Co-op students may purchase a yearbook, pending availability, from the *Reveille* office. (All fees are subject to change by action of the Board of Trustees of State Institutions of Higher Learning, State of Mississippi.)

Those interested in learning more about the opportunity of participating in this program with one of the many cooperating industrial, business, or governmental organizations should write to the Cooperative Education Program, Box 6046, Mississippi State, Mississippi 39762 or review the Co-op Web page at www.career.msstate.edu. Final approval of all students for the program, specifically with respect to the University, rests solely with the University.

E. NATIONAL STUDENT EXCHANGE

The National Student Exchange program is a consortium of more than 175 colleges and universities in the United States and extends beyond the borders of the United States to include some Canadian Provinces. Mississippi State University is a member of this program.

The NSE program provides the opportunity for the eligible student to attend a college or university in another state for up to one calendar year without having to pay for the high cost of out-of-state tuition. Students register, pay tuition and fees at Mississippi State University as they usually do; they do not pay tuition and fees at the host campus, but are responsible for room and board.

Mississippi State University students who participate in the National Student Exchange program remain as degree-seeking, registered students at Mississippi State University. Any financial aid that is normally available can be applied to the exchange obligations. Because NSE is an officially approved program of the university, all courses with their respective credit hours and earned grades will be recorded on the Mississippi State University transcript and be calculated in the GPA.

For further information, contact the NSE Coordinator in the Office of Academic Affairs, 608 Allen Hall or 662-325-3742. You may also review the Web site www.nse.org.

INTERNATIONAL STUDY PROGRAMS

COOPERATIVE CENTER FOR STUDY ABROAD (CCSA)

Both undergraduate and graduate students may earn academic credit in courses identified to meet MSU degree requirements by the major department. CCSA courses in diverse disciplines are offered in English-speaking countries abroad – England, Scotland, Ireland, New Zealand, Australia, Kenya and Barbados. Consortium faculty members from the 22 American member institutions include outstanding MSU faculty members. Costs of program participation vary according to location and time.

For more information: Cooperative Center for Study Abroad, 45 Magruder Street, University Honors Program, Mississippi State, MS 39762;

UHP@honors.msstate.edu; Bgardner@honors.msstate.edu; www.msstate.edu/dept/uhp; 662-325-2522

COLLEGE OF ARCHITECTURE

The College of Architecture offers fourth year students the opportunity to study abroad during the fall semester at either the University of Plymouth, England or the Delft University of Technology in Delft, The Netherlands where classes are taught in English. Ideally, an equal number of students come from Plymouth and Delft to study at MSU. College of Architecture students are selected by March 1 based upon GPA and faculty assessment of their overall academic careers. These students pay normal MSU tuition.

For more information contact, The College of Architecture, Box AQ, Mississippi State, MS 39762 or 662-325-2202.

COLLEGE OF ARTS AND SCIENCES

Art Study Abroad

In the Department of Art students can have a studio art experience in a stimulating cultural context. Examples of past encounters include: Horn Island, Gulf of Mexico; Blue Ridge Mountains, North Carolina; Scotland; France. The encounter duration is for a summer only and students enroll at Mississippi State University, pay Mississippi State University tuition and study abroad.

For more information contact, Kay DeMarsche, Box 5182, Mississippi State, MS 39762. 662-325-8926 or kud2@ra.msstate.edu.

Laval University Foreign Language Study Abroad

The Department of Foreign Languages offers a French language program in Quebec City, with the option of an internship in a Canadian business firm. Students will have the unique opportunity to attain fluency in French, while gaining experience in an international setting. The French language program at Laval University is specially designed for non-native French speakers. Courses are taught every morning, Monday through Friday, for a period of four hours by carefully selected native French speakers. A 3-day review session and introduction to Quebec City will precede the start of classes. Students will be awarded 6 credit hours for the language component of the program. In addition, 3 credit hours may be earned from MSU upon completion of a project agreed upon by the student and the director of the program. Honors credit may be arranged for this program.

For more information contact, Dr. Edmond Emplaincourt, Box FL, Mississippi State, MS 39762. 662-325-3480 or eaempl@ra.msstate.edu.

Pueblo, Mexico Foreign Language Study Abroad

The Department of Foreign Languages offers FLS 2133 and FLS 2143 in Pueblo, Mexico. This unique opportunity helps students sharpen language skills and satisfy the foreign language requirement with six hours of credit in Spanish. Classes held each morning provide a basic review of grammar, readings at an intermediate level, and intensive oral-aural practice. Special assignments and afternoon activities with native “acompanantes” will help to involve students linguistically, socially, and culturally in their Mexican history and folklore of Mayan, Aztec, and Toltec civilizations. The opportunity to study the Spanish language in its natural setting is a unique and unforgettable experience.

For more information contact, Dr. Edmond Emplaincourt, Box FL, Mississippi State, MS 39762. 662-325-3480 or eaempl@ra.msstate.edu.

Quebec, Canada Foreign Language Study Abroad

The Department of Foreign Languages offers FLF 2133 and FLF 2143 in Quebec City, Canada to help sharpen language skills in French and to fulfill the foreign language requirement with 6 hours credit in French. Classes are designed for intermediate level students, provide over 17 hours a week of review of grammar, intensive oral-aural practice and readings, plus being a French-speaking area makes this a unique educational experience. Classes are held in the morning, leaving the afternoon and evening to study, for extra-curricular activities, or to explore on your own the museums, monuments and other places of interest of this city where you will find a rich blend of two cultures, North American and French. Organized excursions take students through historic and modern Quebec City, the Beauport Coast, the Island of Orleans, the beautiful Montmorency Falls, Parliament and several museums.

For more information contact, Dr. Edmond Emplaincourt, Box FL, Mississippi State, MS 39762. 662-325-3480 or eaempl@ra.msstate.edu.

San Jose, Costa Rica Foreign Language Study Abroad

Specially recommended for International Business double-degree majors. Limited to 15 students. Participants take two upper-division courses, Advanced Spanish, and Business Spanish at the University of Costa Rica. Taught specifically for our students in the morning by faculty from UCR. Each course will carry three credit hours. In the afternoon, participants have internships in businesses selected and supervised by the Chamber of Commerce of Costa Rica. Three hours of credit in FLS will be given for a project on the internship. Total credit hours is 9.

For more information contact, Dr. Edmond Emplaincourt, Box FL, Mississippi State, MS 39762. 662-325-3480 or eaempl@ra.msstate.edu.

Malaga, Spain Foreign Language Study Abroad

Specially recommended for Foreign Language majors, graduate students, double majors and minors. The program is designed for native English speakers. Courses are taught 8:30 a.m. to 2:30 p.m. Monday through Friday. Undergraduate students will be awarded 6 credit hours in Spanish lan-

guage from the language school which will be transferred to Mississippi State University and 3 MSU credits in Spanish culture and civilization. Graduate students will receive 6 MSU credit hours. Undergraduate participants must have successfully completed at least 8 hours of college-level Spanish courses or the equivalent.

For more information contact, Dr. Edmond Emplaincourt, Box FL, Mississippi State, MS 39762. 662-325-3480 or eaempl@ra.msstate.edu.

Bahamian Field Program

The Bahamian Field Program was developed at MSU, in cooperation with the Gerace Research Center (GRC) on San Salvador Island, Bahamas, to present MSU undergraduate and graduate students the opportunity to do field research in a cultural and physical environment unlike that found in Mississippi. Faculty, in addition to mentoring undergraduate and graduate students, have been able to develop additional research projects of their own. The program is generally run over the winter break, after Christmas but prior to the start of the spring semester, and occasionally between the spring semester and the start of summer school. The GRC is affiliated with MSU, which grants MSU students and faculty reductions in costs and increased access to field sites.

The field course begins with structured field trips to expose students to the environment of living and fossil reefs, caves, beaches, inland water bodies, archaeological sites, lagoons, and other sites of natural history significance. Evening lectures are given, and labs are used to analyze samples. As students gain a greater familiarity with the island's many environments, they make decisions about doing research projects with faculty, graduate students, other students, or alone. The remainder of the time on the island is used to execute these research projects. Students are encouraged to schedule free time to enjoy both the Bahamian culture and the scenic landscapes. All students are required to keep a journal and submit it at the end of the trip.

For more information contact, John Mylroie, Box 5448, Mississippi State, MS 39762. 662-325-8774 or mylroie@geosci.msstate.edu.

COLLEGE OF BUSINESS AND INDUSTRY

International Business Academic Internship

The International Internship is an agreement among Mississippi State University, the International Business Academic Programs' student and a company in this area. The intern work experience builds skills in business application and provides cultural immersion while living abroad. A business resume, passport, and academic achievement are required to participate.

For details, see the Director of International Business Programs, John Lox, Box 9582, Mississippi State, MS 39762. 662-325-7005 or jlox@cobilan.msstate.edu.

COLLEGE OF ENGINEERING

Engineering Summer Study Abroad

The Engineering Summer Study Abroad Program takes place during the time frame of MSU's second summer session (July-August). It includes four weeks of study at the University of Bristol, one of the top engineering universities in England. Students live with local families who provide them two meals a day. The experience of living with a host family is one of the most rewarding experiences of the trip. After the four weeks of study in Bristol, the students have two weeks for independent travel in Europe. The students receive six credit hours toward their engineering degree. Three credit hours are for HI 4653, The History for Science and Technology, which can be used as a humanities elective. The other three hours are for either Computer Aided Design and Manufacturing or Digital Signal Processing, which can be used as a technical elective in engineering.

For more information you may contact, Dr. Allen Greenwood, Box 9542, Mississippi State, MS 39762. 662-325-7216 or greenwood@ie.msstate.edu

Global Engineering Educational Exchange

The Global Engineering Education Exchange is a consortium of U.S. engineering institutions with counterpart institutions in Europe, Latin America, and Asia to provide reciprocal opportunities for undergraduate and graduate students to receive academic and practical training in each other's countries with no net exchange of funds between participating universities. Students spend a complete term at the international institution. Courses are selected with an academic advisor to apply toward MSU engineering degrees. Students pay tuition and fees at MSU. Scholarships and other financial aid can still apply. Many institutions are available where English is the language of instruction.

For more information you may contact, Dr. Allen Greenwood, Box 9542, Mississippi State, MS 39762. 662-325-7216 or greenwood@ie.msstate.edu

III. DEGREES, REQUIREMENTS, ADVISEMENT, THE ACADEMIC PROCESS, GRADUATION

A. DEGREES, DEGREE REQUIREMENTS, and SCHEDULING

1. Baccalaureate Degrees Offered. The University awards the following baccalaureate degrees: Bachelor of Arts (B.A.), Bachelor of Business Administration (B.B.A.), Bachelor of Fine Arts (B.F.A.), Bachelor of Science (B.S.), Bachelor of Landscape Architecture (B.L.A.), Bachelor of Music Education (B.M.E.), Bachelor of Architecture (B.Arc.), Bachelor of Accountancy (B.P.A.), and Bachelor of Social Work (B.S.W.) (Master's, Specialist, and Doctor's degrees are listed and described under Office of Graduate Studies later in this catalog, and in the Graduate Bulletin.)

2. University-Wide Requirements. In order to complete a baccalaureate degree, a student must (1) satisfactorily complete the curriculum requirements, (2) make an overall C average on all hours scheduled and rescheduled at all institutions attended, including Mississippi State University, (3) make a C average on all hours scheduled and rescheduled at Mississippi State University, (4) complete in residence at Mississippi State University no less than 1/4 of his/her degree program in junior and senior subjects (courses numbered 3000 through 5000) approved by the dean of the college or school in which he or she is enrolled, and (5) complete the last 32 hours of course work taken to fulfill degree requirements in residence at Mississippi State University. (Any exception to the 32 hour residence requirement must be made in writing with the Dean **prior** to taking course work at another institution.)

a. Board of Trustees Core Curriculum. All students who enter Mississippi State University as first-time entering freshmen in the fall semester of the 1984-85 academic year, or later, must meet the common core curriculum requirements approved by the Board of Trustees, Institutions of Higher Learning of the State of Mississippi, to qualify for any bachelor's degree. This core curriculum consists of:

English Composition	6 semester hours
College Algebra	3 semester hours
Laboratory Science	6 semester hours
Humanities and Fine Arts	9 semester hours
Total:	24 semester hours

(Note: These requirements are included in the University Core Curriculum which follows.)

b. University Core Curriculum. All students graduating after January 1, 1990, in order to receive any bachelor's degree from Mississippi State University, must earn a minimum of 45 semester hours of credit (or equivalency) in courses making up the University Core Curriculum, as follows. (Specific courses to satisfy the Core Curriculum will vary by academic major.)

Students may obtain list from their advisor or Dean's office of courses SELECTED from the following approved to meet individual Degree requirements.

English Composition	6 semester hours
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Refer to Core Curriculum Requirements—Numbers and Course Titles for approved choices.

Mathematics and Natural Sciences	15 semester hours
Mathematics: 6-9 semester hours. Consult an advisor in your major for approved choices.	
Natural Sciences: 6-9 semester hours. Consult an advisor in your major for approved choices.	
Humanities/Fine Art	9 semester hours
Six hours must be humanities and three hours must be fine art.	
Refer to Core Curriculum Requirements—Numbers and Course Titles for approved choices.	
Social/Behavioral Sciences	6 semester hours
Refer to Core Curriculum Requirements—Numbers and Course Titles for approved choices.	
Public Speaking	3 semester hours
Refer to Core Curriculum Requirements—Numbers and Course Titles for approved choices.	
Junior/Senior-Level Writing	3 semester hours
At least one upper-level (junior/senior) course in which writing is the major component. Consult an advisor in your major.	
Computer Literacy	3 semester hours
At least one course in which use of the computer is the major component. Departments determine the course acceptable for their majors.	
Total	45 semester hours

Core Curriculum Requirements - Numbers and Course Titles

NOTE: Students must check course descriptions of core classes for prerequisites and/or grade requirements.

NOTE: Core requirements apply to all students enrolling Fall 2004.

Honors sections may be available in selected courses listed below. Consult advisor.

English Composition - Freshman level (6 hours)

EN 1103	English Composition I	EN 1163	Accelerated Composition I
EN 1113	English Composition II	EN 1173	Accelerated Composition II

Public Speaking (3 hours)

CO 1003	Fundamentals of Public Speaking	CO 1093	Honors Oral Communication
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Mathematics and Statistics (6-9 hours)

Students who place into a course higher than MA 1313 College Algebra on the mathematics Placement test may fulfill the University mathematics requirement with either MA 1713 Calculus I, MA 1613 Business Calculus, or MA 1463 Finite Mathematics. By itself, MA 1323 Trigonometry does not meet this requirement.

MA 1303	Quantitative Reasoning or MA 1313	MA 1463	Finite Mathematics and Introduction to Calculus
MA 1313	College Algebra or MA 1303	MA 1613	Calculus for Business and Life Sciences I
MA 1323	Trigonometry (fulfills second mathematics only with Credit for college algebra)	MA 1623	Calculus for Business and Life Sciences II
MA 1413	Structure of the Real Number System <i>(Designed primarily for special and elementary education majors.)</i>	MA 1713	Calculus I
MA 1423	Problem Solving with Real Numbers <i>(Designed primarily for special and elementary education majors.)</i>	MA 1723	Calculus II
MA 1433	Informal Geometry and Measurement <i>(Designed primarily for special and elementary education majors.)</i>	MA 2733	Calculus III
MA 1453	Precalculus with Graphing Calculators	MA 2743	Calculus IV
		MA 2113	Introduction to Statistics
		MA 3123	Introduction to Statistical Inferences
		ST 2113	Introduction to Statistics
		ST 3123	Introduction to Statistical Inferences

Natural Sciences (6-9 hours)

ARC 2713	Passive Building Systems I	GG 1123	Survey of Earth Sciences II
BIO 1001	Biology Lab*	GR 1114	Elements of Physical Geography
BIO 1004	Anatomy and Physiology*	PH 1013	Physical Science Survey
BIO 1023	Plant and Humans*	PH 1011	Physical Science Lab
BIO 1033	Biological Science*	PH 1023	Physical Science Survey
BIO 1203	Plant Biology*	PH 1021	Physical Science Lab
BIO 1123	Animal Biology*	PH 1042 & 1041	Physics of Sound and Music & Lab A
BIO 1504	Principles of Zoology*	PH 1063	Descriptive Astronomy
BIO 3304	General Microbiology*	PH 1113	General Physics
CH 1043	General Chemistry	PH 1123	General Physics
CH 1053	General Chemistry	PH 1133	General Physics
CH 1051	Experimental Chemistry (Lab)	PH 2213	Physics I
CH 1213	Fundamentals of Chemistry	PH 2223	Physics II
CH 1211	Investigations in Chemistry (Lab)	PH 2233	Physics III
CH 1223	Fundamentals of Chemistry	PO 3103	Genetics I*
CH 1221	Investigations in Chemistry (Lab)		
EPP 2213	Introduction to Insects		
GG 1111	Earth Sciences I (Lab)		
GG 1113	Survey of Earth Sciences I		
GG 1121	Earth Sciences II (Lab)		

* Life Sciences indicated with *; remaining Natural Sciences are considered Physical Sciences

Humanities (at least 6 hours)

ARC 2313	History of Architecture I	FL* 1123;1124	Elementary Foreign Language
ARC 3313	History of Architecture II	FL* 2133;2143	Intermediate Foreign Language
ARC 3323	History of Architecture III	HI 1213	Early Western World
EN 2203	Introduction to Literature	HI 1063	Early U.S. History
EN 2213	English Literature	HI 1073	Modern U.S. History
EN 2223	English Literature	HI 1163	World History Before 1500
EN 2243	American Literature	HI 1173	World History Since 1500
EN 2253	American Literature	HI 1223	Modern Western World
EN 2273	World Literature	PHI 1103	Introduction to Philosophy
EN 2283	World Literature	PHI 1113	Introduction to Logic
FL* 1113;1114	Elementary Foreign Language	PHI 1123	Introduction to Ethics

PHI 3023	History of Western Philosophy: Part I	REL 3213	World Religions: Part I
PHI 3033	History of Western Philosophy: Part II	REL 3223	World Religions: Part II
PHI 2133	Introduction to Aesthetics		
REL 1103	Introduction to Religion		
		*	French, German, Greek, Japanese, Latin, Russian, and Spanish
		Fine Arts (3 hours)	
ARC 1013	Architectural Appreciation	MU 2213	History and Literature of Music I
ART 1013	Art History I	MU 2323	History and Literature of Music II
ART 1023	Art History II	PE 1123	History and Appreciation of Dance
ART 1113	Art Appreciation	PSS 2343	Floral Design
CO 1503	Introduction to Theater	TKI 2413	History and Appreciation of the Arts
MU 1113	History and Appreciation of Music		
		Social/Behavioral Sciences (6 hours)	
AEC 2713	Introduction to Agricultural Economics	FO 4113	Forest Resource Economics
AN 1103	Introduction to Anthropology	GR 1123	Introduction to World Geography
AN 1143	Introduction to Cultural Anthropology	GR 2013	Cultural Geography
AN 1343	Introduction to Biological Anthropology	PS 1113	American Government
AN 1543	Introduction to Archaeology	PS 1313	Introduction to International Relations
CO 1223	Introduction to Communication Theory	PS 1513	Comparative Government
CO 1403	Introduction to Mass Media	PSY 1013	General Psychology
EC 2113	Principles of Macroeconomics	PSY 2153	Psychology of Adjustment
EC 2123	Principles of Microeconomics	PSY 3073	Psychology of Interpersonal Relations
EPY 2513	Human Growth and Development	SO 1003	Introduction to Sociology
EPY 3503	Prin. of Educational Psychology	SO 1103	Contemporary Social Problems
EPY 3543	Psychology of Adolescence	SO 1203	Marriage and Family

Computer Literacy (3 hours)

At least one course in which use of the computer is the major component. Departments determine the course acceptable for their majors.

Junior/Senior-level Writing (3 hours)

At least one upper-level (junior/senior) course in which writing is the major component. Consult an advisor in your major.

3. Other Degree Requirements. The announcements of the various colleges and schools specify the additional requirements for the bachelor's degree in the various departments and programs.

4. Second Baccalaureate Degree Requirements. In order for a student to qualify for a second baccalaureate degree, requirements for the second degree must be certified by the appropriate dean as having been met and must include 30 hours in courses numbered 3000 or above, in residence beyond the requirements for the first degree.

5. Advisement and Registration. Every student in the University is provided with an academic advisor. A student who has selected a specific major will find the names of the advisors for that major listed under the name of the department or the major subject in the appropriate college or school section in Part III of this catalog. A student who is uncertain of his or her choice of major may register as Undeclared. In addition, advisors are assigned in the appropriate colleges for students wishing to pursue degrees in General Agriculture, General Business, General Liberal Arts, and General Science.

Before registering for any semester, each student is responsible for consulting his or her advisor to work out and secure approval for a specific schedule of courses. With the signed schedule, the student then enters his/her schedule in the computer by using the MSU-INFO system or Student/Faculty Web System, resolves conflicts, and the student is officially enrolled in each class on the perfected schedule.

A period for schedule planning and registration for the following semester is provided near the end of each regular term; registration for the summer school terms may also be accomplished in the spring registration period. Prospective new students may be advised and register during Summer Orientation. Late registration, as always, is conducted immediately prior to the beginning of classes.

A student who for any reason has been unable to register during these scheduled registration periods may still do so up to the last day for registration and adding courses as listed in the Academic Calendar, but may find the choices of courses and sections limited.

6. Readmission. Students who have previously attended Mississippi State University and who wish to re-enter must apply for readmission and secure a registration permit from the Registrar's Office. Former students who have attended another college for at least one quarter or semester must be eligible to re-enter that institution, if they desire to return to Mississippi State University. Students who have attended another institution are required to provide the Registrar's Office official transcripts from all other institutions attended prior to receiving a registration permit. Provisional permits may be issued to former MSU students whose MSU and cumulative GPA's are 2.0 or higher.

All readmission students must meet the academic standing guidelines outlined in section 4-Academic Standing. If their GPA is less than the required average, they may be readmitted only on the recommendation of their dean and with the approval of the provost.

Students readmitted with an MSU or cumulative average less than 1.95 will be readmitted on academic probation.

7. Student Load. The normal load for an undergraduate student in a regular semester is 15-18 credit hours. Mississippi State University has established undergraduate student course limits based on cumulative and MSU grade point averages. The limits are as follows:

- (1) Students whose GPA is below a 1.95 GPA are limited to 14 semester hours including ensemble and academic support/developmental classes.
- (2) Students whose GPA is between a 2.0 and 2.99 GPA are limited to 19 semester hours excluding music ensemble classes.
- (3) Students between a 3.0 and 4.0 GPA may elect to take up to 24 semester hours. Students in this category must secure permission of their advisor and academic department head to schedule more than 19 semester hours.
- (4) Entering freshmen and transfer students without an established GPA will be limited to 19 semester hours.

With the dean's approval, a student with a 3.5 or higher GPA in the preceding semester may take one course in addition to the normal load during one of the summer sessions. A student with an overall cumulative GPA of 3.5 or higher may take one course in addition to the normal load in each of the two summer sessions.

Independent study or extension courses will be included in determining the maximum number of hours a student may take on campus, if registration therein overlaps any period of regular enrollment at the University. Such credits earned by either independent study or extension, in excess of the loads specified above must be approved by the student's dean; these hours will count in certifying a student's full time or part time enrollment status for financial aid or other purposes.

For purposes of reporting a student as full-time to the Board of Trustees, Veterans Administration, Social Security or other similar agencies, an undergraduate student must be enrolled in at least twelve (12) semester hours and a graduate student must be enrolled in at least nine (9) or more semester hours at the time the report or certification is submitted. This applies to fall and spring semesters only.

(1) A student's enrollment status is classified according to the following chart:

	Regular Fall-Spring Semesters		Summer School term*	
	Undergraduate Students	Graduate Students	Undergraduate Students	Graduate Students
Full-time	12 sem. hrs. or more	9 sem. hrs. or more	6 sem. hrs. or more	6 sem. hrs. or more
Half-time	6 to 11 sem. hrs.	5 to 8 sem. hrs.	3 to 5 sem. hrs.	3 to 5 sem. hrs.
Less than Half-time	less than 6 sem.hrs.	less than 5 sem.hrs.	less than 3 sem.hrs.	less than 3sem.hrs.
"Regular"Load	15-18 sem. hrs.	12-15 sem. hrs.	6 sem. hrs.	6 sem. hrs.

(2) Concurrent enrollment in independent study, off-campus centers and other institutions will be considered as part of a student's load, and must be approved by his or her dean before it may apply toward meeting degree requirements. All MSU course hours will count in certifying a student's full time or part time enrollment status for financial aid or other purposes.

8. College/School Changes. A student changing from one college or school to another must complete all arrangements for the transfer prior to beginning the new course of study. Before making the change, the student must initiate a change form in the Office of the Registrar or the college or school in which the student is currently, or was last, enrolled. Transfer to a new college or school is subject to approval by the new dean.

9. Schedule Changes - Fall and Spring Semesters. A student has through the fifth class day into the semester to add a course and through the tenth class day to drop a course without being assessed a fee or academic penalty. After the tenth class day through the 30th class day, a student who elects to drop a course must receive the approval of his/her advisor, will be assigned a "W" on his/her academic record, and be assessed a \$50 fee. After the 30th class day, a student cannot drop courses except in documented cases of serious illness, extreme hardship, or failure of the instructor to provide significant assessment of his/her performance. A request to drop a course after the 30th class period must be approved by the student's advisor and academic dean (Dean of Graduate Studies for graduate students). A student receiving permission to drop will receive a "W" on his/her academic record and be assessed a \$50 fee after the last day to drop a course.

Summer Terms. A student has through the third class day into a 5-week summer term and through the sixth class day into a 10-week summer term to drop a course without being assessed a fee or an academic penalty. A student may not add a course after the third class day into a 5-week summer session or after the sixth class day into a 10-week summer session. After the third class day through the 14th class day in a 5-week summer term and the sixth class day through the 28th class day in a 10-week summer term, a student who elects to drop a course must receive the approval of his/her advisor, will be assigned a "W" on his/her academic record, and be assessed a \$50 fee. After the 14th class day into a 5-week summer term and after the 28th class day into a 10-week summer term, a student cannot drop a course except in documented cases of serious illness, extreme hardship, or failure of the instructor to provide significant assessment of his/her performance. A request to drop a course during this period must be approved by the student's advisor and academic dean (Dean of Graduate Studies for graduate students). A student receiving permission to drop will receive a "W" on his/her academic record and be assessed a \$50 fee.

Undergraduate/Graduate Policy - Regardless of these and/or other University policies, a student's dean may remove a course (or courses) from a student's schedule at any time during a period of enrollment in case of special circumstances such as accident, illness or scheduling errors. Requests for such changes should be directed to the student's dean. A student will not be permitted to drop a course after the 30th day of classes because of a heavy course load, a change of major, or the likelihood of poor grades. All requests must be documented in writing.

10. Auditing. During registration and the first 10 days of class in the semester, students are not permitted to enter classes as auditors unless authorized by the Dean of the College or School and by the Registrar, **upon recommendation of the instructor concerned.** A student may not change from credit to audit or audit to credit status after the tenth day of class. A course being audited counts as part of the regular load on the same basis as if taken for credit. Auditors are not required to take tests and/or examinations or to prepare other written assignments. Otherwise, conformity to regular classroom decorum is the same as that required for all students. At the time the request for audit is approved, the professor will inform the auditor of attendance expectations.

11. Pass-Fail Option. An undergraduate student who has successfully passed fifteen (15) semester hours may elect, with the approval of his or her academic dean, to schedule courses under the pass-fail option. This program is open to undergraduate students only and is limited to a maximum of four (4) courses, no more than two (2) of which may have the same course symbol.

A student may register under the pass-fail option for only one course per semester and must meet the prerequisites for the course or have permission of the instructor teaching it. A change from pass-fail enrollment to enrollment for a regular grade, or vice-versa, must be made by the deadline date for adding courses published in the University calendar.

Courses taken to satisfy University core requirements may not be scheduled under the pass-fail option, nor may courses that are specified by course title in the curriculum in which a student is currently enrolled. In the event that a student changes majors, credit for any courses passed and required in the new major may be allowed with the approval of the student's dean. The instructor shall be informed which students are enrolled in his or her course under the pass-fail option, and he or she shall report a regular grade at the time progress grades are submitted and either S for satisfactory or U for unsatisfactory at the end of a term or semester. A grade of A, B, or C will be considered as satisfactory and a grade of I (incomplete) will be allowed. Other than a grade of I, only a grade of S, U, or W will be recorded on a student's permanent record.

The number of hours passed will be applied toward the hours required for graduation; however, neither a passing nor a failing grade will be considered in the computation of the grade point average.

12. Assessment. Students may be required to undergo testing for the purpose of assessing institutional effectiveness.

13. ROTC Course Credit Toward Academic Degrees. All ROTC courses are bona fide University courses. The total number of ROTC hours allowed as elective credit toward a specific degree varies. Most schools and colleges at the University accept six (6) or more hours of ROTC courses offered toward degrees conferred. The advanced ROTC courses are options for meeting social/behavioral science core requirements. A student should contact the appropriate college, school, or department to determine allowable ROTC course credit toward a particular degree.

14. Military Credit. Mississippi State University offers credit for training and experience in the Armed Services to currently enrolled students. Those wishing to receive this credit must furnish the University Registrar's Office with a DD214 (discharge papers), a DD295, or a Certificate of Achievement. The student's dean will determine applicable credit toward a degree. Air Force veterans may request Community College of the Air Force transcripts by writing directly to their Registrar at CCAF/RRRA, Simler Hall, Suite 128, 130 W. Maxwell Blvd., Maxwell AFB, AL 36112-6613. The transcript should be forwarded to the Office of Admissions.

* Enrollment status for any semester or summer term is based on the total number of hours attempted during that term. For the summer term, the enrollment status is calculated on the combined number of hours attempted during the three (3) summer terms.

B. ACADEMIC RECORDS

1. Confidentiality and Disposal of Student Records

The University recognizes that the maintenance of student information and educational records is necessary and vital to assist the student's education and development and to provide opportunities for University research and policy formulation. The University recognizes its obligation to exercise discretion in recording and disseminating information about students to insure that their rights of privacy are maintained.

The University will furnish annual notification to students of their right to inspect and review their educational records/ the right to request amendment of educational records considered by them to be inaccurate or misleading or that violate privacy or other rights; and of their right to a hearing should the University decline to amend such records. This annual notice will be published in the University's Bulletin. The University utilizes The Guide for Retention and Disposal of Records as published by American Association of Collegiate Registrars and Admissions Officers as the policy for disposal of student records.

The following guidelines have been developed to insure the privacy rights of students. For the purposes of this policy statement a student is defined as an individual who has been admitted and has been in attendance in a component unit of the University. Classification as a student in one component unit of the University (e.g., an undergraduate program) does not infer that the person has been accorded the rights outlined below in other component units (i.e., graduate school, professional schools, branch campus).

2. Student Access to Records

Students have the right to be provided a list of the type of educational records maintained by the University which are directly related to the student; the right to inspect and review the contents of these records; the right to obtain copies of these records; the right to a response from the University to reasonable requests for explanation and interpretation of these records; the right to an opportunity for a hearing to challenge the content of these records; and if any material or document in the educational record of a student includes information on more than one student, the right to inspect and review only the part of such material or document as relates to the student.

Students do not have access to: financial records of their parents; confidential letters and statements of recommendation which were placed in the educational record prior to January 1, 1975, provided such letters or statements were solicited or designated as confidential and are not used for purposes other than those for which they were specifically intended; confidential recommendations, if the student signed a waiver of the right of access, respecting admission, application for employment, and the receipt of an honor or honorary recognition.

Students do not have access to: instructional, supervisory, and administrative personnel records which are not accessible or revealed to any other individual except a substitute; Campus Security records which are maintained apart from educational records, which are used solely for law enforcement purposes, and which are not disclosed to individuals other than law enforcement officials of the same jurisdiction; employment records except when such employment requires that the person be a student; and the Alumni Office records.

Students do not have access to physical or mental health records created by a physician, psychiatrist, psychologist or other recognized professional acting in his or her capacity or to records created in connection with the treatment of the student under these conditions which are not disclosed to anyone other than individuals providing treatment. These records may be reviewed by a physician or appropriate professional of the student's choice.

3. Procedures for Access

Students should contact the appropriate office to inspect and review their records. An office may require that a University official be present when a student inspects and reviews his educational records. Any questions concerning a student's access to records should be directed to the Registrar.

4. Release of Directory Information

Directory information may be released by the University without the student's written consent. Directory information is identified in Academic Operating Policy and Procedure AOP 12.13 Academic Record. It also includes email addresses. Participation in recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended, and other similar information is considered directory information.

A student may deny the release of directory information by requesting that the information not be released. The student who is in attendance must notify the Registrar's Office in writing to deny the release of this information. To deny the release of participation in recognized activities the student must notify the Provost and the Academic Dean in writing. To deny the release of athletic information the student must notify the Director of Athletics in writing. To deny the release of directory information a student must give the above notification prior to registration. A former student, one who is not in attendance, must contact the appropriate offices above to deny the release of directory information.

Student Directory Information will be made available to private businesses, religious organizations, and other non-university organizations in the following manner: (1) the *Campus Directory* for the current school year is available for purchase in the MSU Bookstore. While the *Campus Directory* is believed to be accurate (some students may have requested their names not be listed), the University is not responsible for inaccuracies in the data; (2) a list or computer labels will not be available to any non-university group; (3) appeals will be handled by a subcommittee composed of the Registrar, the Director of Admissions, and the Dean of Office of Graduate Studies.

5. Release of Educational Records

The University will release a student's educational record(s) upon the student's written request. The student must:

1. Specify the records to be disclosed.
2. Include the purpose or purposes of the disclosure.
3. State the party or parties and the address to whom the information is to be disclosed.

The student shall, upon request, receive a copy of the record that is to be disclosed. It is University policy to furnish single copies of a student's record at no charge except for the standard transcript fee, if applicable.

The University may release students' educational records to the following without prior written consent:

1. University officials who have a legitimate educational interest in the records. University officials are defined as teachers, administrative personnel and other employees except personnel of the security or law enforcement unit of Mississippi State University who in the performance of their normal duties require access to student records. If University officials are required in the performance of their duties to review the educational records of a student, this will be considered to be a legitimate educational interest.

2. Officials of another school in which the student intends to enroll upon request of the transfer school.

3. Government representatives of the Comptroller general of the United States, the Secretary of Education, the U.S. Commissioner of Education, the Director of the National Institute of Education, the Assistant Secretary for Education, State educational authorities, and State officials to whom such information is specifically required to be reported or disclosed by State law adopted prior to November 19, 1974.

4. Appropriate authorities in connection with financial aid with the understanding that only the necessary records will be released.

5. Organizations conducting studies for, or on behalf of, the University or its agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction and student life provided that the studies will not permit the personal identification of students and their parents by individuals other than representatives of the organization and provided that the personally identifiable information furnished will be destroyed when no longer needed for the purposes for which the study was conducted.

6. Accrediting organizations to carry out their accrediting functions.

- 7. Parents of a dependent student as defined in section 152 of the Internal Revenue code of 1986. University officials may release educational records to parents on the basis of written certification from the parent that the student is a dependent as defined under the Code.
- 8. Comply with a judicial order or lawfully issued subpoena with the understanding that the student will be notified in advance insofar as possible.
- 9. Appropriate parties to protect the health and safety of the student or other individuals in emergencies with the understanding that only information essential to the emergency situation will be released, that information will only be released to a party who would be in a position to deal with the emergency, and that the student will be notified insofar as possible of the information released, the purpose for the release, and to whom the information was released.

No personal information on a student will be released without a statement from the University to the party receiving the information that no third party is to have access to such information without the written consent of the student.

This policy is adopted pursuant to the Family Educational Rights and Privacy Act of 1974, as amended (20U.S.C. #8 1232g), and is not intended to impose any restrictions or grant any rights not specifically required by this Act.

6. Disciplinary Suspension and Expulsion

The following information will be recorded on a student’s academic record:

- 1. Permanent Expulsion - a “W” grade will be recorded on the permanent record for each course on the student’s schedule at the time of expulsion. “Permanent Expulsion” and the effective date will also be placed on the permanent record. This will remain on the permanent record indefinitely or until an appeal is held by the Dean of Students and the expulsion is approved for removal. In a case of appeal and approval by the Dean of Students to remove the expulsion, the words “Permanent Expulsion” will be replaced by the word “Withdraw.”
- 2. Disciplinary Suspension - a “W” grade will be recorded on the permanent record for each course on the student’s schedule at the time of suspension. “Disciplinary Suspension” and the effective date will also be recorded on the permanent record. Students may petition the Dean of Students to have “Disciplinary Suspension” removed from the permanent record. If the Dean of Students approves the request, the words “Disciplinary Suspension” will be replaced by the word “Withdraw.”
- 3. Credits earned at another institution while on disciplinary suspension or dismissal may never be transferred or posted to the Mississippi State University record.

C. CREDITS, GRADES, and STANDING

All credits earned at Mississippi State University are in semester hours. In most curricula, taking an average load of 16-18 hours for a regular semester will enable a student to make normal progress toward graduation.

Year or quarter hours transferred from another institution are converted into semester hours for purposes of uniformity in determining graduation requirements.

Transfer credits are accepted only from institutions accredited by or in candidate status with a regional accrediting body, such as the Southern Association of Colleges and Schools.

A total of not more than 25 percent of any curriculum may be earned by advanced standing examinations, College-Level Examination Program (CLEP), evaluated military service credits, correspondence, tutorial, extension, and USAFI courses. Evaluated military service credits are classified as extension work, and USAFI credits are classified as correspondence work.

Not more than 20 percent of any curriculum may be earned through correspondence courses. Correspondence courses must be approved by the dean before being taken by students in residence.

1. Credit by Examination

a. Advanced Placement Examinations. Students entering Mississippi State University for the first time are allowed credit on the advanced placement examination administered by the College Entrance Examination Board. Grades of Satisfactory (S) appear on the transcript for courses in which advanced placement credit is earned. These courses do not affect grade-point averages. Applicability of such credit to a specific degree is to be determined by the appropriate dean. The following table provides the details on how credit is presently assigned in the various subject areas by the deans.

AP EXAMINATION	SCORE	HOURS CREDIT	RELATED COURSE
1. ART			
General studio credit	3	3	ART 1213
2. BIOLOGICAL SCIENCE	4	3	BIO 1123
(no lab credit)	5	6	BIO 1123 and BIO 1023
3. CHEMISTRY	3	3	CH 1213
	4 or 5	6	CH 1213 and CH 1223
4. COMPUTER SCIENCE			
A Exam	4 or 5	3	CSE 1233
AB Exam	3	3	CSE 1233
	4 or 5	3	CSE 1233
5. ECONOMICS			
Macroeconomics	4 or 5	3	EC 2113
Microeconomics	4 or 5	3	EC 2123
6. ENGLISH			
Language & Comp.	3	3	EN 1103
Language & Comp.	4 or 5	6	EN 1103 and 1113
Literature & Comp.	3	3	EN 1103
Literature & Comp.	4 or 5	6	EN 1103 and 1113
7. FRENCH			
Language Level 3	3	11	FLF 1114,1124,2133
Language Level 3	4 or 5	14	FLF 1114,1124,2133,2143
Literature Level 3	3	11	FLF 1114,1124,2133
Literature Level 3	4 or 5	14	FLF 1114,1124,2133,2143
8. GERMAN			
Language Level 3	3	11	FLG 1114,1124,2133
Language Level 3	4 or 5	14	FLG 1114,1124,2133,2143
9. GOVERNMENT and POLITICS			
Comparative	4 or 5	3	PS 1513
United States	4 or 5	3	PS 1113

10. HISTORY			
American	3	3	HI 1063
	4 or 5	6	HI 1063 and HI 1073
European	3	3	HI 1213
	4 or 5	6	HI 1213 and HI 1223
11. LATIN			
Vergil	3	9	FLL 1113,1123,2133
Vergil	4 or 5	12	FLL 1113,1123,2133,2143
Catullus-Horace	3	9	FLL 1113,1123,2133
Catullus-Horace	4 or 5	12	FLL 1113,1123,2133,2143
12. MATHEMATICS			
AB Exam	3,4 or 5	3	MA 1713
BC Exam	3	3	MA 1713
	4 or 5	6	MA 1713 and MA 1723
Statistics	4 or 5	3	ST 2113
13. PHYSICS (no lab credit)			
B Exam	3 or 4	3	PH 1113
	5	6	PH 1113 and PH 1123 or PH 2213
CI Exam	3	3	PH 1113
	4 or 5	3	PH 1113 or 2213
CII Exam	4 or 5	3	PH 2223
14. PSYCHOLOGY			
	4 or 5	3	PSY 1013
15. SPANISH			
Language Level 3	3	11	FLS 1114,1124,2133
Language Level 3	4 or 5	14	FLS 1114,1124,2133,2143
Literature Level 3	3	11	FLS 1114,1124,2133
Literature Level 3	4 or 5	14	FLS 1114,1124,2133,2143

As more high schools develop Advanced Placement courses, Mississippi State University will consider their inclusion in this listing for credit.

Advanced Placement credit earned by approved testing may be applied to UHP credentials if the student successfully completes an MSU honors course in the same subject matter, i.e., both credits for testing and for graded courses may apply to UHP Phases I and II. (For example: AP credit for Composition I and Honors Composition II or AP credit for Calculus I and Honors Calculus II would yield six hours for each subject area.)

b. Advanced Standing Examinations. Applications for advanced standing examinations must be submitted to the Provost and Vice President for Academic Affairs; application forms are available in that office and must be filled out in quintuplicate. The Academic Calendar, published in the annual *Catalog* and the *Bulletin* of the summer school, will specify the final date for filing applications. The applicant must be a regularly enrolled student in residence on the campus, when he or she files the application and takes the examination.

Advanced standing examinations must be taken within two weeks from the date of approval by the Provost and Vice President for Academic Affairs and the grade card (signed by the instructor who graded the examination, the head of the department, and the student's dean), fee slip, a copy of the examination questions, and the examination paper must likewise be filed in the office of the Provost and Vice President for Academic Affairs within the same two-week period; otherwise, the student's application becomes null and void.

After an application is approved, the instructor whose name appears on the application form, and the student, will be notified. It is the responsibility of the student to make arrangements with the instructor as to the time and place of the examination. The student must appear for the examination on the date agreed upon.

Grades of C or better are passing grades and will be recorded on the student's permanent record. No student is permitted to take more than one advanced standing examination during any semester or summer term, and only 15 hours of credit so earned will count toward graduation.

Credits earned through an advanced standing examination in any course considered prerequisite for an advanced course will be applied toward graduation hours and the grade-point average only if the examination is passed **before** the advanced class has been completed. **Under no circumstances will any credit earned by advanced standing examinations count toward graduation if the student already has credit for the course or its equivalent on his or her high school record.**

c. College-Level Examination Program (CLEP). A total of not more than 25 percent of any curriculum may be earned by advanced standing examinations, College-Level Examination Program (CLEP), evaluated military service credits, correspondence, tutorial, extension, and USAFI courses. Evaluated military service credits are classified as extension work, and USAFI credits are classified as correspondence work. Mississippi State University serves as an open testing center for both the General and Subject Examinations. Academic credit on the Subject Examinations is awarded to students who are enrolled at the University and who make a scaled score of 50 or above. Credit is neither awarded nor accepted for transfer credit for the General Examinations. Credit is considered the same as extension credit and is subject to the same limitations. The applicability of credit toward degree requirements is determined by the dean and/or department head concerned. At present, the only courses for which credit may be obtained through the CLEP Program are these:

MKT 3013 Principles of Marketing	ACC 2013 Principles of Financial Accounting
CSE 1013 Basic Computer Concepts and Application	EC 2113 Principles of Macroeconomics
HI 1213 Early Western World	EC 2123 Principles of Microeconomics
HI 1223 Modern Western World	FLF 1114 French I
HI 1063 Early U.S. History	FLF 1124 French II
HI 1073 Modern U.S. History	FLF 2133 French III
MA 1313 College Algebra	FLF 2143 French IV
MA 1323 Trigonometry	FLG 1114 German I
MA 1713, 1723 Calculus I, II	FLG 1124 German II
EPY 2513 Human Growth and Development	FLG 2133 German III
EPY 3503 Principles of Educational Psychology	FLG 2143 German IV
CH 1213, 1223 Fundamentals of Chemistry	FLS 1114 Spanish I
PS 1113 American Government	FLS 1124 Spanish II
PSY 1013 General Psychology	FLS 2133 Spanish III
SO 1003 Introduction to Sociology	FLS 2143 Spanish IV
BL 2413 The Legal Environment of Business	

For further information about CLEP and a form for application to take the tests, please write to: Computer Based Testing, P.O. Box 9747, Mississippi State, MS 39762, or call 662-325-6610.

2. Course Evaluation

a. Each course will have a syllabus describing the general content and objectives of the course, the method to be used for the final course evaluation and assignment of grades. The syllabus should be presented to students during the first week of classes.

b. Dead days are defined as the last three class days immediately preceding the first day of the official university examination period as established by the university calendar. During the period of designated dead days the following regulations shall apply:

1. No tests of any form may be given. This regulation includes unannounced or “pop” quizzes.
2. No term papers, presentations, projects, or other out-of-class assignments may fall due during the dead days or thereafter. Any exceptions to this *must* be noted in the course syllabus with students being informed of such at the beginning of the semester *and* given an opportunity to complete such prior to the dead days. In addition, routine or daily assignments that are part of a normal class operation may be made as long as these have been noted in the syllabus and students informed at the beginning of the semester.

3. Grades and Quality Points

The class work of the student will be rated according to the following pattern of values:

Grade	Quality Points Per Credit Hour
A Excellent	4
B Good	3
C Satisfactory	2
D Poor	1
F Failure	0
I Incomplete	0
S Satisfactory	—
U Unsatisfactory	—
W Withdrawn Without Penalty	—

The quality-point average shall be determined on the basis of semester hours scheduled and rescheduled in which grades of A, B, C, D, and F are recorded. However, a student may not earn credits or quality points for a course or its equivalent in which he or she has already earned a grade of A or B.

A grade of I (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in his or her immediate family, or similar circumstances beyond his or her control, is unable to complete the course requirements or to take final examinations. A grade of I will not be submitted for reasons other than previously described. Except for circumstances noted above, an I grade will not be given to extend the semester so that a student may complete a required assignment(s).

Undergraduate students who receive an I grade must complete all work within thirty (30) calendar days from the date of the student’s next enrollment. A student who receives an I grade may make up only that part of course work not completed because of an emergency. If a grade of I is not resolved into a passing grade within the allotted time, the grade becomes an F.

Graduate students who receive a grade of I must complete all work no later than the last day of class of the next semester (excluding summer) whether the student is enrolled or not. Failure of graduate students to remove an I grade during the specified time will result in an automatic grade of “F.”

Once a grade of I has been converted to an “F” because of the student’s failure to complete necessary course work or a lapse of the allowable time, no additional grade change will be allowed except under extreme circumstance(s) as recommended by the deans and approved by the Vice President for Academic Affairs. In the case of students receiving VA benefits, all courses scheduled will appear on the permanent record and a final grade will be recorded for each course. If the student withdraws from school and/or drops a course, the last date of attendance will be recorded.

4. Academic Standing

a. Minimum standards of scholarship are prescribed by the University for determining whether a student is to be continued or discontinued. This determination is made at the end of the fall and spring semesters, at the end of the summer session, or any part of a semester in which the student has been enrolled. While the academic standing of a student is determined by the MSU Cumulative Grade Point Average (GPA), students must earn a 2.0 GPA on both the MSU **and** overall cumulative GPA’s to earn a degree.

1. Students whose cumulative MSU GPA falls between 1.95 and 1.99 at the end of any term will enter the following term on academic alert. Students whose cumulative MSU GPA is less than 1.95 at the end of any term will enter the next term on academic probation and will remain on probation until the GPA reaches 1.95 or higher. The course load for students on probation is restricted to 14 hours.

In addition to meeting with their faculty advisor, it is recommended that probationary students visit The Learning Center for evaluation and/or additional academic assistance.

2. Students with a semester GPA of less than 2.0 who have attempted at least 24 hours of course work at MSU and who fail to meet the following minimum MSU Cumulative GPA’s will be suspended.

Classification	Earned Hours	MSU Cumulative GPA
Seniors	90 or more	1.9
Juniors	60-89	1.7
Sophomores	30-59	1.3
Freshmen	29 or fewer	1.0

No student will be suspended for failing to achieve the required grade point average without first having had at least one semester of probationary notice (not necessarily the immediate preceding semester).

Academic suspension shall be for at least one regular (fall or spring) semester. The student will be readmitted on academic probation following the expiration of the first suspension. A student who attends another university during a suspension from MSU must maintain a 2.0 GPA (calculated by MSU standards) on all transfer work. Students who fail to meet these criteria may be readmitted only on the recommendation of their dean and with the approval of the Provost. A student may continue in school during the second term of summer session, irrespective of his or her record during the first term. For this determination a student who officially withdraws from the University in such a manner that the grade point average is unchanged has not completed the semester.

3. A student who has one academic suspension and who does not earn a current semester GPA of 2.0 or higher and has less than the required MSU Cumulative GPA will be placed on academic dismissal. A student who receives an academic dismissal will not be automatically or routinely readmitted. The Vice President for Academic Affairs may approve the readmission of an academically dismissed student only upon the recommendation of the student’s academic dean based on a written petition by the student. Readmission will not normally be granted until the student has been absent from the University for one calendar year. Application for readmission should be made with the student’s department head no later than fifteen days prior to first day of classes.
4. Appeal for waiver of suspension or dismissal because of unusual circumstances should be made through the student’s academic dean, with final approval by the Vice President for Academic Affairs.

b. **Veterans’ Academic Status.** The following regulations, in addition to those above, apply to all students receiving U.S. Dept. Veterans Affairs benefits:

1. A student must maintain an acceptable cumulative GPA to be in good standing. If the cumulative average falls below the acceptable level, the student will be placed on “first probation.” During the probation semester, the student must improve his cumulative GPA or benefits will be suspended at the end of the semester. However, if the cumulative GPA improves but, an acceptable level is still not achieved a “second probation” semester will be allowed. Should the standards of progress not be achieved at the end of the second probation semester, benefits will be suspended and students will not receive further benefits until approved by the VA.

ACCEPTABLE STANDARDS of PROGRESS

Semester	Cumulative GPA
1	1.00
2	1.50
3	1.75
4	2.00

A student must maintain at least a 2.00 cumulative GPA after the fourth semester or he/she will be placed on first probation and follow the order of procedure as outlined above.

- Based on VA rules and regulations, students receiving VA educational benefits will receive benefits for courses that apply toward a degree program only. **NOTE:** Any change in student status, such as drops/adds, major changes or withdrawals from the University, must be reported to the VA Supervisor located in the Registrar's Office.

c. Academic Amnesty. Students who have not been enrolled in any post-secondary institution for five years may apply for admission or readmission under the academic amnesty policy through their academic dean's offices. Academic Amnesty may be applied to a student's record only once. Students admitted under this policy must complete current curriculum requirements in residence to earn a degree. (AOP 12.19 applies.)

d. Academic Fresh Start. Students who have not been enrolled in any post-secondary institution at any time for at least 24 consecutive months may petition for admission or readmission through their academic dean's offices under the academic fresh-start policy. All college credits earned prior to being granted academic fresh start will be eliminated from the computation of the student's grade point average and may never be used toward graduation at Mississippi State University. (AOP 12.17 applies.)

D. CLASS ATTENDANCE

Upon registration the student accepts the responsibility of attending all classes and doing any work the instructor may prescribe. When absence from class is essential, it is the responsibility of the student to make arrangements satisfactory to the instructor with regard to work missed. These arrangements should be made prior to the absence when possible.

Instructors shall record and report the absences of all students on both the midterm (where applicable) and final grade reports submitted to the Registrar. The same procedure will be followed by the instructor when at any time, in the opinion of the instructor, the student is not making satisfactory progress. All absences and last dates of attendance (where applicable) will become a part of the student's file in the Registrar's Office. Instructors may report absences to the Division of Student Affairs at any time they feel it appropriate to do so and are expected to report students with continued, consecutive absences.

E. WITHDRAWAL

Any student leaving the University prior to the end of the period of enrollment, except for temporary absences, should initiate withdrawal procedures at his/her Academic Dean's office. By completing this procedure, the student may prevent future difficulties in obtaining transcripts, or in reentering the University, and will avoid having F's automatically recorded for all courses taken during the semester.

A student who withdraws after the 10th day of classes will receive a grade of W for each course scheduled. No withdrawals will be allowed during the last two weeks before the beginning of final examinations for the fall and spring semesters, and during the last week prior to the beginning of examinations for each five week/ten week summer term.

The withdrawal of any student shall not be effective on a date prior to the last day of class attendance.

In highly unusual circumstances resulting from extreme hardship, a student may petition to withdraw retroactively from a semester within one calendar year. The request for withdrawal will be considered only when accompanied by appropriate documentation of the situation (e.g. medical emergency or administrative error) which was related to the student's recorded academic performance for the semester in question. Such requests must be approved by the student's advisor, department head, dean, and the Provost. For cases other than administrative error in which final grades were recorded, the students's instructors should be consulted before a final decision is rendered and should be notified after the decision is made. In no case will more than one semester's work be retroactively withdrawn during a student's matriculation at Mississippi State University.

F. CLASSIFICATION OF STUDENTS

Students are classified according to the total hours earned:

Freshman	29 or fewer semester hours
Sophomore	30-59 semester hours
Junior	60-89 semester hours
Senior	90 or more semester hours

G. UNIVERSITY HONORS PROGRAM

The University Honors program is a challenging variation of the standard curriculum, through which many undergraduate students throughout the University enrich their academic experiences. For many courses, both required and elective, Honors sections have been established. These are limited enrollment sections taught by selected senior faculty members. There are Honors courses and seminars in addition to these sections of regular courses. To enroll in Honors courses, one must have been admitted to the program. Requirements for joining the program and a full explanation of its phases and offerings are explained below.

Students who complete Phase I and/or Phase II of the University Honors Program are identified as participants in the Program, and their achievement is noted in all official University records.

The Honors Program exists primarily to offer outstanding academic experiences to highly qualified students. Courses applicable to every degree program are available through the UHP, and Honors students benefit from priority scheduling in pre-registration. The Honors sections differ from regular sections because the smaller classes focus on individualized instruction that emphasizes each student's training and experience. The most outstanding members of the faculty teach Honors courses; therefore, UHP sections are more challenging and interesting than the regular sections for which they substitute. Many students find the courses appealing because they are guided to inquire beyond what they have studied previously. Freshmen and sophomores take courses applicable to basic curriculum requirements for all majors; juniors and seniors take seminars and advanced courses. Seniors may intern in a governmental or research agency in Washington or Jackson, or conduct research and write an Honors thesis.

The University Honors Program is a university-wide program that reports to the Provost. It equally serves all eight colleges/schools and cooperates with all academic departments in tailoring programs for talented students. Credits offered through the Honors Program support the unique Honors design sequence in the College of Architecture; the programs for Schilling, Hearin-Hess, Stennis, Truman, and Rhodes preparatory scholars; the Early Admissions Program of the College of Veterinary Medicine; and the Chairman's Scholars Programs in the Departments of Nuclear and Mechanical Engineering. Individual departmental courses in five colleges offer field trips and exchanges with other regional, national, and international institutions. Advanced students frequently conduct independent research and special projects in their major fields for Honors credit. Recent notable curricular additions are a guide to honors options in Biomedical-Engineering, the College of Engineering Entrepreneurial Seminar, and study abroad programs in technical fields.

The UHP provides experiential study programs under the auspices of the University. The program supports several study-travel programs in Europe, the Far East, Canada, and the Caribbean, as well the Honors Semester Program under the auspices of the National Collegiate Honors Council. The

Honors Program also offers diverse study opportunities in England, Scotland, Ireland, New Zealand, Barbados, Kenya, and Australia through its membership in the Cooperative Center for Study Abroad.

The University Honors Program has an important role in the cultural and social lives of hundreds of students and faculty members. The Honors Forum and co-sponsored programs with every college and with the Cultural Diversity Center, the President's Commission on the Status of Women, the Stennis Institute, the Women's Study Program, the Black Student Association, the Institute for the Humanities, the Architecture lecture series, the Presidential Forum, the Mock United Nations, the Lectern Series, and the Center for International Security and Strategic Studies offer Honors students unique opportunities.

A few examples of former participants include: Hartnut Michel, 1988 Nobel Laureate in Chemistry; Harvey Gantt, Architect; the late Dr. Christian Barnard, notable surgeon; playwright Beth Henley; writers Alex Haley and Ellen Gilchrist; historian William McFeely; journalist Edwin R. Newman, Editor of *Inostrannaya Literature*, Nikolai Anastasiev; Bauco van der Wal, director of the Anne Frank Center in Amsterdam; Takashi Miyazaki, Consul General of Japan; Guenther Van Well, Ambassador of the German Republic; Emmanuel de Margerie, Ambassador of France; and the late Rita Klimova, Ambassador of Czech-Slovak Republic. Many government officials including former U.S. Ambassador Robert Pugh, the late Senator John C. Stennis, Lt. Governor Amy Tuck, and former legislator and IHL Board member Scott Ross (UHP alumnus) have also participated in Honors Forum, as have alumni representing the Law Alumni Association and the Medical Alumni Association. The UHP also has co-sponsored presentations and symposia on W. B. Yeats, Eudora Welty, William Faulkner, Haley's Comet (American Astrological Society), Caribbean ecology, Emily Dickinson, and Gabriel Garcia Marquez.

UHP-sponsored exhibitions and gallery talks have included the Roger Ogden collection that now forms the Museum of Southern Art in New Orleans and the works of such artists as William Wegman, William Dunlap, Walter Anderson, Marie Hull, John Digby and Maude Gatewood. The Honors Program has provided performances and lecture-recitals by notables such as Sarah Johnson, violinist; John Paul, harpsichordist; the Vienna Chamber Trio, The Martha Graham Company, Ballet Mississippi, the Alvin Ailey Dance Company, the National Shakespeare Company, and Malagro Vargas and dramatic productions and workshops by playwrights and performers such as John Pielmeir (*Agnes of God*) and David Dallas (*A Gentleman from Mississippi*).

Students' achievements in every realm of university life confirm an advocacy that study and personal development are complementary in the undergraduate experience. UHP students hold leadership roles in the Student Association, Housing and Residence Life, the Greek system, the bands, and every major honorary society, including Phi Kappa Phi, The Society of Scholars, Who's Who, Mortar Board, Golden Key, Cardinal Key, Omicron Delta Kappa, and college organizations. In recent years, the editors of *The Reflector* and *The Reveille* have been UHP students. The slate of elected officers of the Student Association has been dominated by UHP leaders in the past five years.

Students are central to the Honors Program. They elect representatives to the Honors Council, which advises the Director and plans activities of the program. The UHP has earned national recognition for its participation in regional and national meetings of the National Collegiate Honors Council, to which students have traveled with expenses paid to such cities as New Orleans, Chicago, and Miami. The Council supervises the Honors House, where all Honors students have access to electric typewriters, a xerox machine, and a video system. The 1989 facility also provides a separate Council office, a browsing library, and a seminar room. The students form intramural teams and organize social activities such as film showings, dances, and picnics. At the end of each academic year, outstanding students are honored at an awards ceremony.

Outstanding faculty contribute significantly to students' opportunities to learn from teaching and research that have yielded numerous awards for that faculty. The Giles Distinguished Professors serve as the faculty advisory group for the program; winners of the John Grisham Master Teacher Awards, the Burlington Northern Teaching Awards, and the MSU Alumni Association Awards routinely teach lower division honors classes and serve as mentors for students; conducting independent research. Students conduct separate evaluations of all honors courses and make the results available to all students selecting honors courses; students also select outstanding UHP faculty members for recognition each year.

Entering freshman have the opportunity to apply to live in Hull Hall, the only co-residential facility that houses both freshmen and upper division students who are qualified for admission to the University Honors Program. The Office of Housing and Residence Life makes assignments on the basis of first come, first-served applications. Residents have access to both academic and co-curricular programming intended to offer the most productive orientation to a total university experience.

To apply for the Honors Program, an entering freshman should have a minimum composite ACT of 26 and/or an outstanding academic record of grades and rank in class. The UHP offers detailed information on admission requirements to more than 20 courses each semester stressing the importance of individual advising and access for all interested students at any class level. A transfer student should have a 3.40 QPA on at least 15 hours of course work. Transferred Honors credits may be applied to UHP certifications. Anyone who enters the Program must maintain a 3.40 average, but an individual may enroll in a single course or selected courses, pursue certification in Phase I or Phase II or both, and earn recognition as a "University Honors Scholar". Inquiries regarding the UHP should be directed to:

Director, University Honors Program
P.O. Box EH; Mississippi State, Mississippi 39762
E-Mail: Director, jwhite@honors.msstate.edu
Admission, bgardner@honors.msstate.edu
FAX 662-325-0086

Application to the Honors Program may be made online at www.msstate.edu/dept/uhp. The regularly offered Honors courses are listed online; however, the diversity of the program is reflected in topics of advanced departmental courses and UHP seminars. Some of the recent topics include:

Alternate Energy Sources	Cell Biology
Interdisciplinary Seminar on the 1920's	Ascent of Man
Endangered Species: Ecosystems, Aesthetics, & Economics	Land and Society
The Soviet Mind in Film and Literature	Art, Architecture, Music
Science and Pseudoscience	Agrarian Film
Scientific, Social, and Ethical Impact of Biochemical Research	French Civilization
Utopias, Dystopias, and Contemporary America	Australian Film and Literature'
Vietnam and American Politics and Literature	Literature of Imperialism
Words in Collision	Mythology
The U.S.S.R.	Physical Geography
	Literature of the Caribbean

After qualifying for a Freshman Academic Scholarship and gaining admission to the Honors Program, an entering freshman may compete for one of 50 Honors Program Scholarships. The Honors Program Scholarship is one of the few awards that can be added to a Freshman Academic Scholarship. Recipients receive widespread recognition and play a dynamic role in the UHP. The Stewart Bridgforth Honors Scholarships are awarded to students accepted for admission to the University Honors Program who have earned the status of National Merit Scholar. All scholarship inquires and applications must be directed to the Office of Student Financial Aid and Scholarships.

H. RECOGNITION OF ACADEMIC ACHIEVEMENT

Recognition for outstanding academic achievement is accorded to full-time students each regular semester (does not apply to students in College of Veterinary Medicine). For these purposes, a student must complete at least twelve (12) semester hours of course work toward graduation, with no incomplete grades nor grades lower than C. The levels of recognition are as follows:

President's Scholars. Students who achieve a 3.80 average or above.

Dean's Scholars. Students who achieve a 3.5 to a 3.79 average.

I. GRADUATION and COMMENCEMENT

1. Commencement. Candidates should submit formal application for degrees during registration for the period of enrollment in which they expect to complete their degree requirements, but not later than the last day to apply, as published in the Academic Calendar. Candidates will not be allowed to participate in the commencement ceremony until requirements have been met for a degree. Payment of debts to the University is a requirement for the granting of degrees and awarding of diplomas. All University holds must be cleared before a student can graduate.

2. Graduation with Honors. Students completing the requirements for baccalaureate degrees with exceptional scholastic averages and with a minimum of one-half the total hours required for their degrees at Mississippi State University may be graduated with honors. The levels of recognition will be recorded on the students' diplomas and permanent records.

In determining eligibility for recognition, the grade point average will be figured on the basis of all hours attempted. If a student's last period of enrollment raises his or her average to the level required for honors, or to a higher level of honors, this notation will be made on the diploma and transcript. The hours may include, not only residence credit, but also correspondence and extension credit to the extent permitted by the University regulations for graduation.

Transfer students must achieve the specified grade point average in two senses: (1) on all hours attempted at all institutions attended and (2) on all hours attempted at Mississippi State University. The level of attainment will be determined by either the overall average or the Mississippi State University average, whichever is lower. The grade-point values currently in use at Mississippi State University will be used to calculate the quality-point average on all transfer credits.

The levels of recognition and the grade point averages required for each are as follows: *Summa Cum Laude*—3.80, *Magna Cum Laude*—3.60, and *Cum Laude*—3.40.

IV. STUDENT HOUSING

A. GENERAL INFORMATION

A student desiring a definite room reservation for the fall semester must submit a completed housing application and a nonrefundable \$50 application fee to the Department of Housing and Residence Life. Reservations must be made in the full name of the student as it appears on the application for admission or readmission. A nine-month housing contract must be signed and returned to the Department of Housing and Residence Life once an assignment is offered and accepted.

Priority is given to students retaining their assigned room and paying required fees. Students wishing to request one another as roommates should submit applications at the same time to the Department of Housing and Residence Life or together in the same envelope by mail. Both students wishing to room together **MUST** request each other in writing. Mutual requests received by April 1 have priority.

MSU students **cannot** cancel their housing contract and room assignment after the residence halls officially open each semester. The residence hall contract is for both semesters (nine months) if the student is enrolled in school. The residence halls open several days before the first day of classes.

Requests for private rooms will be accepted and honored as space for assignments is available. First priority will be given to double occupancy assignments. The rate for a private assignment will be higher than for a double room. Check with the Department of Housing and Residence Life for rates.

All room changes must be approved by the residence director. A student who makes an unauthorized change must pay a \$25 penalty and move back to the assigned space. The assigned occupants are financially responsible for all property in the room, including doors and windows.

The University reserves the right to inspect rooms and to move any student to another assignment for reasons of space management or for the maintenance of order. At the beginning of each school term, students without roommates may choose one of three options: 1) move together voluntarily with another student who is without a roommate, 2) be reassigned with another student who is without a roommate, or 3) pay the private room rate if private rooms are an option. Whatever the option chosen, the student must coordinate his/her actions with his/her residence director.

The Residence Hall Fee covers any University holiday which occurs as a one-day extension of a normal weekend (i.e., an all-day suspension of classes on a Monday or a Friday); the fee does not cover a holiday of longer duration (i.e., fall, winter and mid-semester - "Spring Break"). The University closes all residence halls during holiday and break periods. Students may check into Herbert Hall for \$10 per night during holidays and break periods if space is available.

B. HOUSING APPLICATION PROCESS

Freshman and transfer students may submit housing applications after August 1, 2003, for the 2004-2005 academic year. Assignment of transfer students and currently enrolled off-campus students will not be made until after assignment of returning residence hall students has been completed at the end of spring semester, and into summer, as space is available. Freshman and transfer students will receive their assignments after summer orientation.

Please contact the Department of Housing and Residence Life for more information: Box 9502, Mississippi State, MS 39762; Phone: 662-325-3555; FAX: 662-325-HOME (4663); email: housing@saffairs.msstate.edu; Web site: www.housing.msstate.edu.

C. FACILITIES

All single student residence halls are air-conditioned. All halls have card-access security systems. The following are provided in all single student rooms: closet or wardrobe space, beds, desks, chairs, microwave/refrigerator/freezer, telephone line, (with voice mail and caller ID), ethernet port, and super basic cable TV. There is no additional charge for utilities.

All single student apartments are air-conditioned and include stove; refrigerator; dining room, living room, and bedroom furniture; telephone line (with voice mail and caller ID), ethernet port, and super basic cable TV. There is no additional charge for utilities.

D. FRESHMAN STUDENTS

Freshman students are housed in separate residence halls, where specially designed programs are carried out during the year under the direction of student leaders and hall staff. All students are housed in double rooms. Approximately 1,500 spaces are available. If all spaces in the freshman halls are filled, freshmen will be assigned to upperclass halls.

E. UPPERCLASS AND GRADUATE STUDENTS

Approximately 2,000 spaces are available in traditional residence halls, and 139 spaces are available in three-person apartments. Arbour Acres is an all private room complex. Rent for Arbour Acres and University Drive Apartments is paid monthly and includes the fall break, December break and spring break at no additional charge. Additionally, a limited number of one-bedroom apartments are available for graduate students.

F. FACILITIES FOR STUDENTS WITH FAMILIES

Aiken Village is for married couples living together, single parents with children living with them, and families. One adult in each unit must be enrolled as a full-time student. The complex is located approximately one mile from the center of the campus, is made up of 59 one-bedroom units, 207 two-bedroom units, and an office-laundry-pre-school building. Each unit is equipped with stove, water heater, forced-air furnace, electric refrigerator, ceramic tile bath and tub-shower; local telephone service, ethernet connection, super basic cable TV, a 220-volt outlet in the living room (also in larger bedroom of the two-bedroom units) for air conditioner; individual meters for gas and electricity. Apartments have at least one air conditioner. Window units up to 30K can be accommodated. A second unit must be installed by University personnel. (Suggested sizes: For one-bedroom-not less than 10,000 BTU, 220 V; for two-bedroom-not less than 14,000 BTU, 220V).

Once a couple or family is assigned to an apartment, a \$200 deposit is due. Mail is delivered six days per week by the Starkville Post Office. Address all communications for information to the Department of Housing and Residence Life, Box 9502, Mississippi State, MS 39762.

V. SERVICES

A. LIBRARIES

The Mississippi State University Library System is composed of the Main Library (Mitchell Memorial Library) and its library branches which include Architecture, the College of Veterinary Medicine, the Jackson Center Library and the Meridian Campus.

The University Libraries include a collection of over 1,994,239 volumes and over 16,036 journal/serial titles, including 1,412 electronic subscriptions. The Libraries regularly receive many of the publications of leading universities and scholarly societies. An approval plan in support of teaching and research greatly strengthens the collection. The Library, already a 95 percent Government Documents Depository, is also a United Nations Depository.

The Libraries have significantly increased electronic access to bibliographic and full text information held locally as well as at remote sites. Through Galaxy and/or the Libraries' Web page, patrons have access to a wide variety of over 148 databases, many of which provide full-text articles from journals not owned by the Libraries. The Access Services Electronic Reserves program further supports teaching and research. Membership in a number of consortiums within the state and region extends the collection. These memberships include KUDZU, a consortium of fourteen (14) Association of Southeastern Research Libraries.

Expedited electronic document delivery services in support of research materials and journal articles not available in the Libraries' immediate collections are obtained via Infotrieve in support of graduate students, researchers and faculty. Initial work in partnership with the University's Engineering Research Center, has begun toward the development of the University's Geospatial Digital Library.

The resources of the Special Collections Department include materials of research value on the local, state, regional and national levels. Among the valuable documentation in the Archives of the University are papers of the university's presidents and other officers, college, division and departmental records, faculty papers, records of committees and university related organizations. The Manuscripts Division includes many significant collections, especially in the areas of journalism, civil rights, agricultural, and political history. Among the most important are the Turner Catledge Papers, Hodding and Betty Werlein Carter Papers, Mississippi Republican Party Papers, and the Delta and Pine Land Papers. The Mississippiana Collection contains significant works about Mississippi and by Mississippi authors and a large rare book collection. The Congressional and Political Research Center houses the papers of Senator John C. Stennis, Congressmen G. V. "Sonny" Montgomery, David Bowen, Charles Griffin, Mike Epsy, and Chip Pickering as well as papers of Wiley Carter and Wayne Weidie, aides to Senator Thad Cochran and Representative Gene Taylor respectively. The Center is working with the Stennis Institute of Government and the Stennis Center for Public Policy to produce newsletters, seminars and other programs to promote research and interest in all levels of government. Other notable papers within the department include those of Norma Fields, Eugene Butler, Norman Bradley, Bill Monor, Sid Salter, Mark Bolton and John Grisham.

The Templeton Music Collection, a unique collection of ragtime, blues, show tunes and war song sheet music is highly recognized and used by musicians, scholars and researchers throughout the region and nation. Digitized portions of this collection are available on the web.

The Library computer lab contains approximately eighty-five Pentium IV 1.6 gigahertz PC's with 17-inch color monitors, and five G4 iMac computers. Students who want to use the sound capabilities of the World Wide Web may plug their own headphones into headphone jacks on the PC's and Macs. The lab also offers two laser printers and a color laser printer. As the University's newest and largest computer lab, the Computer Commons is open until 2:00 a.m., Sunday through Thursday and closes at 8:00 p.m. On Friday and Saturday.

The Instructional Materials/Media Center (IMC) provides an environment for educational technology activities and a learning center to utilize techniques related to digital multimedia. The staff provides assistance in identifying, digitizing, and organizing content materials including resources from the Libraries' collections for use in Web page design or presentation. IMC houses eight computers with CD-ROM players, four computers with flatbed scanners that can be used for scanning documents, pictures, photographs, etc., two typewriters, five TV/VCR stations for students to listen to music as required for various courses. Two of these stations also have record players. Music composition stations consist of electronic keyboards attached to Macintosh computers. The IMC also provides small listening areas with TVs and VCRs for groups to view videos for classes.

The Libraries, a charter member of the Southern Library Network (SOLINET), hold memberships in the American Library Association, Association of College and Research Libraries, the Networked Digital Library of Theses and Dissertations (NDLTD), EDUCAUSE, EPSCOR/ESIG libraries, CNI and CLR, and was a founding member of SPARC. The Libraries are one of five supporting regional libraries within the National Agricultural Library Aquaculture Library Network, established to link the research and extension activities of the Regional Research Centers with the Network. The Main Library plays a major role in Mississippi's statewide consortium MAGNOLIA (Mississippi Alliance for Gaining New Opportunities through Library Information).

B. BOOKS and SUPPLIES

The MSU Bookstore is operated on behalf of the University by Follett College Stores Corporation. The store's primary function is to provide students, faculty and staff with textbooks, reference and trade books, and related supplies.

The newly remodeled Bookstore is located on the ground floor of the Student Union Building. It stocks all course-required texts and supplies, carries a complete stock of school supplies and a selection of paperback books and insignia items. In addition, Apple and IBM computers, related hardware, and software packages are available at substantial educational discounts.

During the academic year, the Bookstore is open Monday through Friday from 8 a.m. to 6 p.m. Reduced hours are observed during the summer months and between academic semesters. The Bookstore extends its hours of operation concurrent with campus activities such as home football games.

C. UNIVERSITY DINING SERVICES

The University operates a variety of campus dining facilities which provide the student with a wide range of menu choices, atmospheres, and prices. The campus community may choose from the newly remodeled Perry Cafeteria, the Union Food Court, the Pegasus Dining Room in the Wise Center, the State Fountain, Gooch's, McArthur Court in McArthur Hall, and Food for Thought in Mitchell Library, as well as a full service Catering Department.

MSU's historic **Perry Cafeteria**, located in the heart of campus, offers a varied breakfast menu, from omelets and Belgian waffles to hearty southern-style fare. For lunch, students will find hot food lines serving homestyle meals, a salad bar, a deli bar, a potato bar and a pizza bar. Chargrilled entrees and a pasta line are featured daily. Satisfy that craving for something sweet with MSU ice cream or MSU baked pies, cakes or cobblers. For dinner, students may feast on "all you can eat" buffet.

The **Union Food Court** features **Chick-fil-A®**, **Wendy's®**, **Subway®**, and the **Great Wall of China®** as alternative choices for students.

One of the best kept secrets on MSU's campus is the **Pegasus Dining Room** at the Wise Center. Great food is enhanced by a cheerful dining room and patio area. The Pegasus serves a continental breakfast, hot homestyle lunches, salad and potato bars, grilled sandwiches and a soup kettle. The student plate is a daily feature at the Pegasus.

The **State Fountain** is always a favorite stop for MSU ice cream, milk shakes and sundaes. Students are drawn into the Fountain early each morning by the tempting trays of MSU pastries, fresh baked breads and steaming mugs of **Starbucks®** coffee. The pleasant greenhouse atmosphere is a wonderful place to relax and take a well deserved study break with cookies or a slice of cheesecake. When the occasion calls for a gift, the Fountain offers cakes, pies, balloons, and its special MSU cookie tins delivered on campus or anywhere in the continental United States. Parents may phone in orders for birthday cakes, special occasions, or the **Bully Birthday Special**.

The residence hall area location of **Gooch's** makes it a popular stop for students. Located next to University Parking Services, Gooch's offers Stone Willy's pizza, an assortment of short order items, soft drinks, and snacks. An "After hours packaged meal" is available for those on the meal plan who miss the evening meal at the Perry Cafeteria.

Food for Thought, located in the Library, is a snack shop that offers a quick bite for students on the run. The shop offers soft drinks, sandwiches, snacks, and a lot of other items.

Dining Service's newest food location, **McArthur Court**, is located in McArthur Hall on Barr Avenue. It is convenient for those located on the west side of campus who need a snack, light breakfast or lunch. The shop offers a sandwich bar, a salad bar, a choice of two soups each day and a "build your own" potato bar, in addition to pastries, bagels and sausage biscuits for your "pick me up" breakfast. It is an ideal place to sit and study or to just take a break with a friend.

Students may pay for purchases at the above locations with cash, personal checks, MoneyMate, Dining Only, or Meal Plan.

MoneyMate. MoneyMate is a declining balance account that utilizes the student's ID card. MoneyMate is accepted at Dining Service locations, as well as many other locations on campus.

Dining Only works in conjunction with a student's MoneyMate account, earmarking a certain amount of MoneyMate funds for use in Dining Service locations.

Dining Service offers four voluntary meal plans from which students may choose. The meal plans are discounted, so they cost less than if cash were used each time you eat. Meal plans are for one academic year (fall & spring) and are billed to student accounts at the beginning of each semester.

The **Bailey Howell** offers five evening meals (all-you-can-eat) each week, Monday-Friday at the Cafeteria for \$410.00 per semester.*

The **Doubles** offers a daily allowance of \$4.00 per day, Monday-Friday at all Dining Service locations and dinner (all-you-can-eat) at the Cafeteria for \$695.00 per semester.*

The **Johnie Cooks** offers a daily allowance of \$7.00 per day, Monday-Friday at all Dining Service locations as well as dinner (all-you-can-eat) at the Cafeteria for \$905.00 per semester.*

Weekend Series! Add a weekend option to any of the three above meal plans. This option allows an additional \$5.00 per Saturday and Sunday for \$140.00 per semester.*

The **Local Joe** is a seven-day-a-week meal plan. Start with a daily allowance of \$10.00 (Monday-Friday) at any Dining Service location and dinner (Monday-Friday) at the Cafeteria (all-you-can-eat). Then, on Saturday and Sunday spend up to \$15.00 per day for meals at any of our Dining Service locations. You get all of this for only \$1,770.00 per semester.*

For information about Dining Services or meal plans, contact Dining Service, P. O. Box 6229, Mississippi State, MS 39762, 662-325-2965.

* Prices subject to change without notice. See www.msstate.edu/dept/dining for up-to-date information.

D. JOHN C. LONGEST STUDENT HEALTH CENTER

The Longest Student Health Center is designed to provide comprehensive, accessible, high-quality and economic healthcare to students during college years. The Center is open during regular school sessions to all Mississippi State University students who pay the student health fee.

It is recommended that all students use the Longest Student Health Center as their preferred provider of care while at Mississippi State. The Center is staffed with well-qualified family practice physicians and registered nurses to provide primary medical care for students. Ancillary services include pharmacy, laboratory, x-ray, and physical therapy. Other services offered include nutrition counseling and health education. The health fee covers the physician's professional charge for an unlimited number of clinic visits. Ancillary services are provided on a fee-for-service basis. Ambulance service is available through Oktibbeha County Hospital.

Those who need more specialized care than the Center can provide will be referred to the appropriate resource.

Clinic hours: 8:00 a.m. - 5:00 p.m., Monday - Friday. The Center is closed on Saturday and Sunday and during regularly scheduled student holidays.

Health records are to be sent directly to the Longest Student Health Center, where they are kept confidential. Health records are not a part of the school records and will be kept indefinitely for future reference.

The Student Health Center does accept insurance assignments from health insurance companies recognizing the Center as an authorized provider of health care. Medicare does not recognize the Center as an authorized provider and will pay only to the patient or physician. A Student Accident and Sickness Insurance Plan has been developed specifically for Mississippi State University students and is intended as a supplement to the care provided by the Student Health Center. Sponsored by the Student Association, it is a voluntary plan for students and their dependents. International students are required by the University to subscribe to this policy *unless* they provide proof of equal coverage.

Information on student health services and student health insurance is available by writing to Director, John C. Longest Student Health Center, P. O. Box 6338, Mississippi State, MS 39762; telephoning 662-325-2431; or emailing health@saffairs.msstate.edu. Visit our Web page at: <http://www.health.msstate.edu>.

E. INTERNATIONAL SERVICES OFFICE

The International Services Office (ISO), a unit of the Division of Student Affairs, is charged with the responsibility of immigration matters as they relate to students and exchange visitors. This includes advising and providing information to students, research scholars, visiting professors, and MSU faculty and administrators about rules and regulations of the Immigration and Naturalization Service (INS), maintenance of lawful status, work authorization, and other matters which affect the international community at Mississippi State University. The Department of State's Exchange Visitor Program is administered in this office, providing DS 2019 documents for qualified J-1 visitors. Through liaison with community organizations and businesses, cultural experiences for international participants are facilitated and encouraged. Semiannual orientation programs for new students are conducted by the ISO. An ISO-administered electronic mail bulletin provides current information regarding immigration regulations, university deadlines, campus and community activities, issues of importance on a national or international scale which affect some or all of MSU's international community, opportunities for employment, and other matters of interest to the subscribers. The ISO is located in the Callejas International Center at 15 Morgan Avenue.

F. COUNSELING AND TESTING SERVICES CENTER

Counseling and Testing Services (CTS), located in the YMCA Building, offers a variety of services free to all full-time students, Monday through Friday, from 8:00 a.m. to 5:00 p.m. Appointments may be made in person or by calling 325-2091. The center also provides walk-in services for urgent concerns, as well as on-call services for serious crises 24 hours per day, seven days per week, when the University is open. CTS also offers very brief crisis intervention and referral services to faculty and staff. If a counselor is needed after regular business hours, contact campus police at 325-2121.

STAFF: CTS staff is composed of competent professionals with extensive training in counseling psychology, social work, and counseling, who are experienced in facilitating personal growth and development. They respect the ability of each individual to make actualizing choices.

PERSONAL COUNSELING: Many university students have personal concerns which may interfere with their academic success. CTS staff provides an atmosphere in which students may discuss problems with the assurance that all counseling information is confidential and would be released only with the student's written consent.

GROUP COUNSELING: CTS provides a variety of small group experiences ranging from personal growth groups, to study skills groups, to vocational exploration workshops. Students who wish to improve communication or interpersonal skills may participate in growth groups where they can experiment with new types of behavior in a safe and accepting environment. For those students experiencing academic difficulty, study skills groups provide instruction and supervised activity designed to improve study skills and habits. Students can gain insight regarding their interests, abilities, and decision-making styles, as well as the world of work, while participating in vocational exploration workshops.

CAREER COUNSELING: Counselors assist students in making thorough self-appraisals of interests, abilities and personality traits so that they may utilize this information in making wise career choices. Counselors interpret test data and assist the student in viewing alternatives.

OUTREACH AND CONSULTATION: CTS provides psycho-educational outreach to the MSU campus and local communities, as well as psychological consultation to students, faculty, and staff. See our Web site at www.msstate.edu/dept/cts for more information.

TESTING: CTS serves as the University's testing center for national testing programs such as ACT, GRE, NTE, LSAT, GMAT, MCAT, and MAT. Applications for these tests, which are available at CTS in the YMCA Building, should be completed and fees paid well in advance of the desired testing date. Other tests used in counseling are also administered at CTS. These include personality tests, and tests of ability, and other instruments as needed to assist students.

COMPUTER-BASED TESTING: Counseling and Testing Services also administers the University's Computer Based Testing program located at 54 Magruder Street. Students and community members may call 325-6610 to register for computerized applications of the CLEP, GMAT, GRE, Praxis, and TOEFL. See our Web site at www.msstate.edu/dept/cts/testing.

G. THE LEARNING CENTER

The major purpose of The Learning Center (TLC) is to help Mississippi State University students improve their academic performance. TLC offers both credit courses and non-credit services to graduate and undergraduate students. For more information, contact the TLC office at 662-325-2957 or come to 267 Allen Hall.

Credit Classes. The primary focus of the credit classes of The Learning Center is to assist in retention of students by strengthening their reading and study efficiency. LSK 1023 College Reading and Study Skills emphasizes development of time management, vocabulary, note taking, test preparation and other study skills. TLC offers a speed reading course, LSK 2013, as well as a one-hour study skills course, LSK 1011. In addition, the center offers LSK 1001 Freshman Seminar, a one hour course designed to orient incoming freshmen and transfer students to the university.

Non-credit Laboratory Services. TLC offers tutoring in major subject areas. Assistance is available in all areas of English, mathematics and statistics, chemistry, physics, and preparation for professional examinations. These services are free to all MSU students. In addition, The Learning Center provides equipment for checkout, photocopying, and instructional resource materials for a nominal fee. The Learning Center houses a general computer lab available to students and faculty.

H. THE CAREER CENTER

The MSU Career Center, through quality programs, events and services, empowers individuals to develop skills that will enhance professional preparation oriented toward careers. The Career Center also serves as a catalyst between employers, students and alumni by offering on-campus interviewing and networking opportunities as well as relevant work experiences prior to graduation. Assistance is provided that compliments the career decision/preparation process in the form of personality and interest inventories, career counseling, resume writing, resume critiques and mock interviewing. In addition, special events are hosted by the Career Center that provide students and alumni with enhancements related to the job search process. Major events held on a regular basis each semester include Career Day, Education Interview Day and Cooperative Education Interview Days. Architecture and Interior Design Career Day is held each spring semester. Special emphasis workshops including dining etiquette, dressing for success, evaluating job offer, etc. are held regularly.

Types of employment available for job seekers through the Career Center include:

- Full-time employment for graduating seniors and alumni
- Cooperative Education (see section on Cooperative Education Program)
- Internship and Professional Practice Internships
- Summer Employment
- Part-time employment during school semesters

Details on all events, programs and services of the Career Center may be found at <http://www.career.msstate.edu> or by contacting Director, Career Center, PO Box P, Mississippi State, MS 39762.

I. THE HOLMES CULTURAL DIVERSITY CENTER

The Holmes Cultural Diversity Center primarily serves minority students, especially African American, Hispanic, Native American and Asian American. It is, however, committed to providing programs and services sensitive to all students' needs. The Center serves as a resource for faculty and staff. The Holmes Cultural Diversity Center supports the missions of the Division of Student Affairs and the University.

J. INFORMATION TECHNOLOGY SERVICES

The Division of Information Technology Services (ITS) manages computing, networking, system development and telecommunications services for students and university departments. The mission of ITS is "to enhance learning, service and research through an advanced information technology environment."

www.its.msstate.edu

User Services. 46 Magruder Street • 662-325-0631. User Services operates the **Help Desk**, which serves as the primary point of contact for students, faculty, and staff when requesting services or reporting problems to Information Technology Services. Additionally, **User Training and Support** conducts training sessions, short courses, and provides consulting services to campus information technology users while **Desktop Services** provides computer support to faculty and staff.

Telecommunications. 10 Lee Hall • 662-325-2212. Telecommunications manages the university telephone system and card access systems. All residence hall rooms are equipped with a telephone line for **Local Telephone Service**. Standard features on all residence hall lines include basic caller ID, voice mail, call waiting, and more. **Long Distance** service is also available to students, faculty, and staff at competitive rates. For access to campus network resources and the Internet, **Dial-Up Network Access** accounts are set up and managed by Telecommunications. This department also operates the **Campus Card Office** and the University's declining-balance spending account system, **MoneyMate**.

Systems and Networks. 117 Allen Hall - 662-325-0728. Systems and Networks is responsible for the planning, deployment, support, and operation of the University's information technology infrastructure. This infrastructure is comprised of the campus fiber optic backbone, departmental and building networks, the campus wireless data network, wide area network connections (including Internet and Internet2), and large scale computer, server, and information resources. The **Network Operations Center** in Allen Hall is the focal point for oversight of the campus network which encompasses over 140 campus buildings, numerous off-campus locations, and several thousand PC, Macintosh, and UNIX workstations. This facility also houses the Internet and Internet2 gateways, a dial-up modem pool, and several large-scale UNIX, Novell, and Windows servers used by academic, research, and administrative units of the University. Systems and Networks also maintains general-use **Computer Labs** in Butler Hall, Mitchell Memorial Library, and several of the Residence Halls. The Butler Hall and Mitchell Memorial Library facilities are open to all students, faculty, and staff, providing PC, and Macintosh workstations with a robust array of applications software. The Residence Hall facilities are open only to students living in campus housing.

Information Systems. 117 Allen Hall - 662-325-0610. Information Systems is responsible for application development, maintenance, and support of a broad array of systems throughout the University. Systems supported range from small departmental applications to the comprehensive, integrated Enterprise Resource Planning system (Banner) for financial, human resources, and student administration. Information Systems is composed of the following units: **Data Administration, Business Systems, and Student Systems**. Responsibilities include database administration and the

system design, programming, implementation, and on-going maintenance and support of the various information systems utilized by students, faculty, and staff.

K. STUDENT SUPPORT SERVICES

The department of Student Support Services (SSS) is a federally funded program through the U.S. Department of Education. It is a TRIO program designed to assist eligible low income college students, first generation college students, and college students with disabilities to succeed in completing their college education. A limited number of students can be served under the federal grant program. The primary mission of SSS is to enhance educational opportunities for eligible students to improve their academic and social skills, increase their retention toward graduation and as appropriate, facilitate their entrance into graduate and/or professional schools. Additionally, Student Support Services verifies legitimacy of students who identify themselves as having disabilities. Students with disabilities who need academic accommodations must identify themselves to SSS, provide appropriate documentation of their disability, and make their requests known to the department. Documentation guidelines can be obtained from SSS. Student Support Services staff reviews the documentation, assesses the needs of students with disabilities, and makes recommendations to the faculty and the University regarding the needs. The department serves as a resource and clearing house for dissemination of information related to disabilities and compliance with section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ADA). For additional information or services visit Student Support Services, Montgomery Hall or call 662-325-3335.

VI. STUDENT and CAMPUS LIFE

A. THE COLVARD UNION

The Colvard Union, named for former President Dean W. Colvard, serves as the community center of the Mississippi State campus. The Union organizes and implements many social, cultural, educational, and recreational activities and events for the MSU community throughout the year.

The Campus Activities Board (CAB) and Music Maker Productions develop and coordinate a variety of programs that include films, speakers, concerts, musical performances, holiday programs, craft fairs, skills presentations, and the like.

The Colvard Student Union makes available to the campus community meeting and conference rooms, reception rooms, the multi-purpose Ballroom, the Small Auditorium, the Art Lounge, display space, banquet and dining rooms, and food service in the Union Food Court. The Union also houses the Office of Student Life, the CAB and Music Maker offices, Union Station Hair Designers, the MSU Bookstore, and the Dawg House Coffee Shop.

The Union Information Desk, located on the second floor, is open daily until 10:00 p.m.; it furnishes information about activities and events happening in the Union and around campus. Adjacent to the Information Desk is the Campus Outreach & Service Learning Center, which helps in the coordination of volunteer activities on campus and throughout the Starkville community, and the Union Reservations Office.

B. THE STUDENT ASSOCIATION

The Student Association exists to serve all Mississippi State University students. The five officers, who are elected during the spring semester, are the leaders of the SA. These officers include the president, vice president, secretary, treasurer, and attorney general. They not only work to ensure that established policies and programs are successfully continued, but also initiate improvements in MSU's student government.

The president and the SA cabinet comprise the executive branch of the Mississippi State Student Association. These cabinet members are selected to work with their student committees to implement programs and services which will benefit the entire student body.

The vice president heads the legislative branch and presides over the SA Senate. These are 50 senators elected to represent the various colleges and schools, as well as areas of student residence.

The judicial branch of the SA includes the Judicial Board, which is made up of seven students appointed by the SA president and approved by the senate. The Judicial Board rules in cases involving student discipline and other matters dealing with MSU students.

All students are automatically members of the SA when they enroll at MSU. Students who want to learn more about the SA and become involved should visit the SA office located behind the State Fountain and Bakery in the lower level of Perry Hall Cafeteria, call 325-3917, or visit the Web site at www.sa.msstate.edu.

C. STUDENT PUBLICATIONS

Students of the University are responsible for producing two major publications.

The Reflector, the campus newspaper, appears twice weekly during the regular term. Edited and managed by students, it provides a wide range of news, features, and commentary of interest to the campus community. Its editorial offices are in the Student Media Center.

The Reveille, the annual yearbook, is published each year by a selected student staff to provide for the participants a lasting record of life in the University. The *Reveille* offices are in the Student Media Center.

D. STUDENT ORGANIZATIONS

Mississippi State University has more than 300 registered organizations, grouped as follows: Departmental/Academic (95), Fraternities (18), Sororities (11), Honoraries (42), International/Ethnic (16), Fine/Performing Arts (12), Political (4), Recreation/Hobby (25), Religious (28), Residence Life (17), Service (36), and Publications (4).

Organizations which represent the interests of a large segment of or the entire campus include: The Student Association (SA), the Residence Hall Association (RHA), the Inter-Fraternity Council (IFC), the National Pan-Hellenic Council (NPHC) Undergraduate Council, the Black Student Alliance (BSA), the Panhellenic Council (PH), the Campus Activities Board (CAB), Music Makers Productions, *The Reflector (newspaper)*, and *The Reveille (yearbook)*. The name and phone number of the advisor of each organization on campus are listed on the MSU Web site and in the SA Office (lower level of Perry Cafeteria).

E. SOCIAL SORORITIES and FRATERNITIES

Eighteen national social fraternities have established chapters at the University; 12 have chapter houses on the campus, and one resides off campus. Self-governance of the fraternities is provided by the Interfraternity Council, composed of the president and one delegate from each of the national fraternities. The national fraternities at Mississippi State University are: Alpha Gamma Rho, Alpha Phi Alpha, Alpha Tau Omega, Delta Chi, FarmHouse, Iota Phi Theta, Kappa Alpha Order, Kappa Alpha Psi, Kappa Sigma, Lambda Chi Alpha, Omega Psi Phi, Phi Beta Sigma, Phi Delta Theta, Phi Gamma Delta, Pi Kappa Alpha, Sigma Alpha Epsilon, Sigma Chi, and Sigma Phi Epsilon.

Eleven national women's social sororities have established chapters at Mississippi State University; six have built chapter houses on the campus. Panhellenic Council is the self-governing body for sororities and is composed of two delegates from each sorority. State's sororities include: Alpha Kappa Alpha, Chi Omega, Delta Delta Delta, Delta Gamma, Delta Sigma Theta, Delta Xi Phi, Kappa Delta, Phi Mu, Sigma Gamma Rho, Zeta Phi Beta, and Zeta Tau Alpha.

Included among the 29 Greek organizations at MSU are nine historically African-American chapters: Alpha Kappa Alpha, Delta Sigma Theta, Sigma Gamma Rho, and Zeta Phi Beta sororities, and Alpha Phi Alpha, Iota Phi Theta, Kappa Alpha Psi, Omega Psi Phi, and Phi Beta Sigma fraternities. These organizations belong nationally to the National Pan-Hellenic Council (NPHC), and they are represented on campus by the NPHC Undergraduate Council, their self-governance body.

F. PROFESSIONAL and HONORARY FRATERNITIES

More than 70 professional and honorary fraternities are active on the campus. They include: Alpha Epsilon Delta Pre-Med (Pre-Medical), Alpha Kappa Delta Sociological (Sociology), Alpha Lambda Delta (Freshman Scholastic), Alpha Pi Mu (Industrial Engineering), Assoc. of Economic Scholars, Beta Beta Beta Biological (Biology), Blue Key National Honor Fraternity (Activities), Cardinal Key (Leadership), Chi Sigma Iota (Counseling), Delta Pi Epsilon, Elder Statesmen (Upper Classmen), Eta Kappa Nu (Electrical Engineering), Gamma Beta Phi (Educational Service), Gamma Iota Sigma (Business), Gamma Sigma Delta, Golden Key (Student Leadership), Kappa Delta Pi (Education Honorary), Kappa Omicron Nu (Leadership/Home Economics), Kappa Pi (Home Economics), Lambda Pi Eta (Communication), Lambda Sigma, (Sophomore Collegians), Mortar Board (Leadership), Mu Kappa Tau (Marketing), Omicron Delta Kappa (Leadership), Phi Alpha Theta (History), Phi Delta Kappa (Educational), Phi Eta Sigma (Freshman Scholastics), Phi Kappa Phi (Scholastic Honorary), Phi Sigma Pi, Phi Theta Kappa Alumni (Transfer Students), Pi Delta Phi (French), Pi Omega Pi (Business Education), Pi Sigma Alpha (Government), Psi Chi (Psychology), Sigma Alpha Lambda, Sigma Gamma Epsilon (Earth Science), Sigma Gamma Tau (Aerospace Engineering), Sigma Tau Delta (English), Society of Scholars in Arts and Science, Tau Beta Pi (Engineering), Theta Tau (Professional), University Honors Council (General Scholarship), Upsilon Pi Epsilon (Computer Science).

G. LYCEUM, SPEAKERS FORUM, BLACKFRIARS

Numerous groups and agencies enrich the cultural life of the campus. Important among these are the Lyceum series, the Speakers Forum program, and Blackfriars Drama Society, which utilize the excellent theater and gallery in McComas Hall.

For many years, the Lyceum series has brought the community a select and varied program of musical, dramatic, dance, and other artistic offerings, including symphony orchestras, ballet companies, traveling theatrical companies, and noted individual artists and performers. The Lyceum is supported by student fees, season ticket sales, an allocation from the University, and private contributions and managed by the student-faculty Performing Arts Committee.

The Speakers Forum series, managed by a committee of the Campus Activities Board, brings to the campus speakers of current interest to students and faculty. The Speakers Forum Committee is made up entirely of students. Admission to the lectures is typically free to students.

The Blackfriars Drama Society, supported by the Department of Communication, usually presents at least two major plays each semester, as well as student-directed one-act plays. In addition, in the fall of each year Blackfriars plays host to the MSU Drama Festival.

H. MUSICAL ORGANIZATIONS

All MSU students, regardless of academic major, are enthusiastically invited to participate in one or more of the musical ensembles offered through the University Band and Choir programs and the Department of Music Education. These ensembles offer diverse performance opportunities both on and off-campus. Membership is available through audition. Scholarships and tuition waivers are available in the band and choir programs based on talent and experiences as demonstrated through audition.

Founded in 1902, the Maroon Band Program is one of the oldest and best-known bands in the Southeast. The Famous Maroon Band is at the center of game-day spirit, is one of the most visible groups on campus, and serves as musical ambassador for the university. The band appears at all home football games and travels to championship and bowl games. Interested members of the Maroon Band audition for placement in two Basketball Pep Bands to continue supporting the Bulldogs in the basketball season.

The Wind Ensemble, Symphonic and Concert Bands offer opportunities for students of all ability levels to pursue the study of the instruments through the performance of advanced ensemble literature, with the Wind Ensemble serving as the premiere instrumental concert ensemble. The Jazz Band is offered for those with an interest in jazz, and numerous chamber ensembles for winds and percussion are offered through the Music Education Department.

The Chamber Singers are the premiere, touring ensemble on the MSU campus. Comprised of students from various disciplines, each member is committed to singing choral music at the highest level. A significant amount of previous experience in vocal and choral music is usually expected for membership. Repertoire is chosen from a cappella and accompanied choral traditions, and the group tours either nationally or internationally every year.

The Concert Choir is the largest ensemble on the MSU campus. The Choir is open to any MSU student with prior choral experience who enjoys participating and singing in a choral ensemble. Repertoire consists of music from all genres of choral music. The ensemble performs at least two concerts on campus each year and with the Famous Maroon Band during the annual patriotic halftime show.

The Women's Chorale is devoted to rehearsing and performing music for women's voices. This choir is an excellent opportunity for women seeking to improve their vocal and choral skills. Members of the ensemble are drawn from various disciplines at MSU.

The Pop/Jazz Choir specializes in contemporary and twentieth-century popular music. Students in the Pop/Jazz Choir are chosen from the members of the other three ensembles. The group performs a number of concerts both on and off campus each year.

All musical ensembles are offered for academic credit and do not constitute an overload fee. Contact information: Band - 662-325-2713 Choir - 662-325-7801

I. RELIGION

Since Mississippi State University is a non-sectarian institution, it seeks to provide a climate of freedom in which the private and corporate religious life of the students can be expressed. Students and others within the campus community are free to worship or not to worship, in accord with their convictions and beliefs.

The Chapel of Memories, with its George D. Perry Carillon Tower, in the center of the campus, is open to individual students for meditation and prayer throughout the day and evening. It may also be reserved through the Director of Facilities Use for weddings, funerals, initiations, and group religious activities. Student religious groups are registered through the Office of Student Life to provide the co-curricular involvement of students in programs of study, worship, fellowship and service. Four of these groups, the Baptist, Methodist, Catholic, and Church of Christ, have off-campus facilities. In those cases where a minister or faculty advisor is not provided by the preferred group, every effort will be made to put the student in touch with someone of his or her faith in the area.

The University Common Ministry, composed of ministers engaged in campus ministry at the University, has been serving the needs of students since December 20, 1978. In addition, more than 25 active student religious groups are registered with the Office of Student Life.

In addition to the practice of religion within the student religious groups, an opportunity to learn about religions of the world is provided through credit courses in the Department of Philosophy and Religion, as well as non-credit courses offered through the church-related groups.

J. RECREATIONAL SPORTS

The Department of Recreational Sports conducts a comprehensive program of leisure services. The program consists of men's, women's, and co-recreational sports; fitness programs and activities; tennis and racquetball court reservations, equipment check-out services; informal recreation programming; sport club opportunities; and special events.

The Joe Frank Sanderson Center opened in the summer of 1998 and offers a wide range of recreational opportunities for Mississippi State students, faculty, and staff. The state-of-the-art facility includes six basketball/volleyball courts; eight racquetball courts; a fitness room complete with weight and cardiovascular work-out equipment; jogging track; and an indoor swimming pool. The department also operates the RecPlex, a sports field complex with playing areas for softball, flag football, and soccer.

The Intramural Sports program offers competition for men and women in a variety of activities including badminton, basketball, flag football, racquetball, soccer, softball, tennis, table tennis, and volleyball.

K. INTERCOLLEGIATE ATHLETICS

Mississippi State University is a member of the Southeastern Conference, which includes in its membership 12 of the leading universities of the South. Regulations regarding participation in athletics are subject to the action of the National Collegiate Athletic Association and the Southeastern Conference. Intercollegiate sports for men include football, basketball, baseball, track, tennis and golf. Intercollegiate sports for women include basketball, volleyball, tennis, golf, cross-country, track, soccer and softball. Overall supervision of intercollegiate athletics is provided by Larry O. Templeton, Director of Athletics.

Campus athletic facilities include Davis Wade Stadium at Scott Field (football stadium), with a current capacity of 41,200 and the Leo Seal M Club Center, the John H. Bryan Athletic Administration Building, a multi-purpose coliseum which seats 10,200 for basketball, four practice football fields, a six-court tennis complex, an indoor tennis practice facility, a lighted baseball park with a capacity of 6,700, an all-weather running track, a soccer field, a softball field, an indoor practice facility for basketball and volleyball, and a physical fitness complex which contains approximately half a football field covered with astro turf, a weight room, a training room, a team meeting room, and a locker room.

VII. TUITION and REQUIRED FEES FOR 2004-2005*

Except for tuition and required fees for the College of Veterinary Medicine stated hereafter, the following fees apply to students enrolled full time during the fall or spring term.

Tuition and Required Fees are assessed on a per credit hour basis at the prevailing rates as determined by The Institution of Higher Learning, the government board of the University. These rates are subject to change without notice.

	Fall Semester	Spring Semester	Total
A. Tuition & Required Fees	\$1,937.00	\$1,937.00	\$3,874.00
B. Residence Halls and Apartments	\$1,320.00	\$1,320.00	\$2,640.00
C. Non Resident Tuition:			
Additional fee for out-of-state students:	\$2,453.00	\$2,453.00	\$4,906.00

Note: Final registration includes payment of fees. Enrollment is not completed until fees are paid.

Tuition and required fees (Hourly, Rounded)

Undergraduate (for 1-11 hours)	
Resident	\$161.50 per hour
Non-resident fee	\$204.50 per hour
Graduate (for 1-8 hours)	
Resident	\$215.25 per hour
Non-resident fee	\$272.75 per hour

A student will be considered full-time for tuition and fee purposes when registered for 12 or more hours undergraduate and 9 or more hours graduate. Part-time (on-campus) students registered for from 1 to 11 hours undergraduate and 1-8 hours graduate will be charged at the pre-credit-hour rate for tuition and required fees.

Audit Charges

There are no extra fees for auditing a course; tuition is the same whether a course is taken as an audit or for credit.

International Student Charges

All international students are assessed an Administrative Programming fee of \$100 each fall, spring, and summer term. Sponsored international students whose programs of study are administered through the International Services Office are assessed an additional Administrative Service Fee of \$200 each fall, spring, and summer term. Health insurance for international students will be assessed at the prevailing rate for the fall semester and for the spring/summer semester. All international students are required to pay the International Health Insurance Fee unless an acceptable, alternative policy can be proven and accepted by the International Services Office, preferably prior to registration. Health insurance charges will not be removed after the 10th class day.

Sponsored International Student Charges

The International Services Office will administer the programs of study for international students who receive all or most of their financial support in the form of scholarships, grants, or awards from U.S. government agencies, foreign government agencies, private and/or international agencies, or foreign employers, and students whose financial support is administered by foreign embassies and third-party billed by Mississippi State University, assessing a fee of \$200 each fall, spring and summer term.

Tuition Waivers

Mississippi State University employees who have appropriate approval may have tuition and required fees remitted for up to six (6) hours per semester with a maximum of 18 hours per calendar year. Employees are required to pay tuition and required fees for any additional hours taken during the enrollment period and other assessments to their student account. Students, faculty and staff are responsible for service fees incurred if tuition waiver approval is not finalized on a timely basis.

Senior citizens (65 or over) may take courses without paying tuition and required fees, although registration is on a space available basis and must be completed after classes begin.

Unpaid balances from previous semesters

Any outstanding and past due amounts owed to the University must be paid in full before a student may register for additional courses or make schedule changes. All payments received on student accounts will be applied to charges in the same order in which the charges were incurred. A student who has a hold on his/her record because of an overdue account may not receive a transcript or a diploma until the account is cleared.

OTHER INFORMATION

Student Activities

All students, by payment of tuition and required fees, are eligible for use of facilities, participation in intramural sports, admission to intercollegiate athletic events, the student newspaper, student health services and other benefits.

* The University reserves the right to refuse acceptance of checks presented by students who have had previously returned checks. In such cases payment must be made by cash, money order, certified bank check or credit card.